

MINUTES

Hanover County CPMT

Date | time 10/13/2016 12:00 PM | *Meeting called to order by* Jim Taylor

In Attendance

Jim Taylor, Chair | Donna Boyce | Mickey Callender | Sheila Crossen- Powell | Claiborne Mason | Lynn Robbins | Ivy Sager | Tamara Temoney | Re'Nee Teague | BJ Zarris | Kara Brooks | Karlyne Snead | Amy Sylvia

Absent: Diane Brown

Administrative Items

CPMT began early at 12:00 PM to review the IACCT process through Magellan. Kara Brooks shared the Power Point presented at the state CSA Coordinators meeting on September 30 2016. CPMT discussed the various benefits, challenges, and unknowns with the IACCT and credentialing with Magellan. After discussion amongst the team members, CPMT will postpone the decision to October 27, 2016.

Kara Brooks shared that First Home Care and Allied were contracted with Hanover in FY16 and are now renewing their contract for FY17. A potential vendor, Youth for Tomorrow, returned the signed contract and submitted their information to become an approved Hanover CA Vendor. They offer several specialty programs included a trafficking program for girls and a Mom and Me program. CPMT approved Youth for Tomorrow as a FY17 vendor, pending all needed documentation.

Kara Brooks also shared with CPMT, the MOU between the CSB and CSA is still not finalized for care coordination services. Jim Taylor indicated the process is nearly complete and should be finalized soon. CPMT will be notified upon its completion.

Kara Brooks indicated changes within the local system that will impact the manner in which CSA functions in regards to Case Management. Notification was provided by Ivy Sager, that the CSB is currently at capacity for the Care Coordination service, providing oversight and case management for youth determined CHINS by the court and FAPT, and cannot take any more cases. Lynn Robbins indicated this news is concerning for her team, as her staff do not have a mental health background. Recently the cases approved CHINS by the court have a strong mental health component, rather than criminal behaviors. Lynn Robbins staff's each case with the CSB to determine the best fit for a case manager to assist in bringing the child and family to FAPT. Lynn shared a case is currently pending a court review and she would have referred to the CSB and raises many concerns about the ability to effectively manager such a case through the CSU. Ivy Sager shared this is a capacity issue for her agency, and staffing patterns have been adjusted to meet other needs.

Kara Brooks asked CPMT for guidance, indicating the role of case manager must be fulfilled by a staff member with a local agency, to assist with FAPT and completion of the CANS. However ICC and other service can be utilized to support families on a more direct level. Kara Brooks indicated this notification by the CSB will impact the case management of future cases and CPMT will need to identify policy adjustments to reflect this change within the local system of care. After some discussion, Jim Taylor requested a workgroup or meeting be held outside of CPMT to report back suggestions or ideas back to the group. Ivy Sager volunteered to connect with the other department leaders for a discussion. Jim

Taylor indicated the meeting would need to be made aware to all CPMT members, for others that want to participate in the discussion.

Approval of Minutes

Mickey Callender made a motion to approve the minutes September 22, 2016, seconded by Lynn Robbins and approved by all team members.

Fiscal Report

Amy Sylvia presented the fiscal report: As of September 30, 2016, CSA had \$2.3 million in expenditures and encumbered funds, trending \$93k lower than at the same time last year. Part of this is due to a change in how IEP services are encumbered this year. In prior years CSA would encumber the full school year, but encumbrances are now based on the IEP dates. At this point last year, Medicaid had not been posted for July and August and CSA had a credit from FY15. This year actual amounts are noted for July and August. At this time last year, there were fewer WRAP cases. CSA will request additional funding in November, however it is not guaranteed. Overall, there is a new process in place to track WRAP services to ensure this category is not overspent.

Co-payments for FY17 are at \$10,363.03 compared to \$5,070 last year, which is an increase of \$5,293.03.

Closed Session*

Upon a motion by BJ Zarris, and seconded Lynn Robbins, the CPMT went into Closed Session for consideration of parental contribution and funding requests on behalf of services for particular children and/or families.

Upon a motion by Lynn Robbins and seconded by Mickey Callender the meeting was reconvened and certified the closed session, only public business matters lawfully exempted from the open meeting requirements of the Freedom of Information Act; only such public business matters as were identified in the motion for Closed Session were discussed. All members voted 'Aye' in agreement and certified the closed session.

Lynn Robbins made a motion to approve the funding request per FAPT recommendations, the motion was seconded by Re'nee Teague. All CPMT members voted to approve the funding request as presented.

Committee Reports

The Co- Payment Policy is being finalized per the approval of CPMT at the last meeting. The FAPT members will be trained on 10/26/2016, for the November 1 implementation date.

BJ Zarris will lead the sub-committee, along with Kara Brooks, Suzy Christopher and Re'Nee Teague to review Family Engagement through the local parent referrals to FAPT and the CHINS eligibility process. BJ Zarris indicated the committee will meet to provide clarification of the goals and purpose to present to CPMT on October 27, 2016.

Announcements

- The Central Region CSA Training & Resource Day *Rekindling The Fire!* September 26, 2016
- Ivy Sager announced a new staff/ position at the CSB, Donna Boyce is now overseeing the DD waivers and will attend the next CPMT meeting to learn more about the CSA process.
- Sheila Crossen- Powell indicated that Tamara Temoney will begin attending CPMT more frequently. Tamara chairs the State Legislative Action Team (SLAT).
- Mikey Callender shared the doctor at the Health Department has recently resigned; moving

forward Mickey will share the coverage plan with the CSA and the CPMT.

Next Meeting: **Date | time** 13 October 2016 at 12:30 pm | **Location:** Community Resources

Sheila Crossen- Powell adjourned the meeting at 2:02 PM on September 22, 2016.

**Virginia code section 2.2-5210 Proceedings held to consider the appropriate provision of services and funding for a particular child or family or both who have been referred to the family assessment and planning team and whose case is being assessed by this team or reviewed by the community policy and management team shall be confidential and not open to the public, unless the child and family who are the subjects of the proceeding request, in writing, that it be open. All information about specific children and families obtained by the team members in the discharge of their responsibilities to the team shall be confidential.*

***VA Code section § 2.2-5206. 3. Establish policies to assess the ability of parents or legal guardians to contribute financially to the cost of services to be provided and, when not specifically prohibited by federal or state law or regulation, provide for appropriate parental or legal guardian financial contribution, utilizing a standard sliding fee scale based upon ability to pay; 9. Authorize and monitor the expenditure of funds by each family assessment and planning team or a collaborative, multidisciplinary team process approved by the Council;*