

MINUTES

Hanover County CPMT

Date | time 9/8/2016 12:30 PM | *Meeting called to order by* Jim Taylor

In Attendance

Jim Taylor, Chair | Diane Brown | Mickey Callender | Sheila Crossen- Powell | Claiborne Mason | Ivy Sager | Re'Nee Teague | BJ Zarris | Kara Brooks | Amy Sylvia

Absent: Lynn Robbins | Jackie Manzer, Fiscal Agent

Approval of Minutes

The approval of the August 11, 2016 CPMT minutes was postponed until September 22, 2016.

Fiscal Report

Jackie Manzer will present the fiscal report on October 13, 2016, as only one month of expenditures have been captured for FY17.

Administrative Items

There are no new vendors presented for CPMT review/ approval.

Kara Brooks shared the [Fostering Futures](#) Memo from OCS, which provide support in the implementation of mandated foster care services or independent living services for children who turn 18 after July 1, 2016. This includes services if a child decides to exit services and return at a later date. Currently, Hanover doesn't have any youth in this category. Sheila Crossen-Powell shared the original plan to utilize IV-E funding has not been successful in neighboring localities and this could have larger budgetary implications, than originally anticipated. Kara Brooks also shared the model IFSP forms released by OCS, indicating they are dramatically different than prior forms, but very similar in content and format to the IFSP currently utilized by Hanover CSA.

Kara shared a brief overview in the recently announced DMAS changes in process of admitting youth into residential programs. Every youth eligible for Medicaid will be required to be reviewed by an Independent Certification Team (ICT), with the goal reducing unnecessary placements out of the home and providing better care coordination services in discharge planning to prevent reoccurring placements. The ICT members shall include: a physician, LMHP, someone who has knowledge of the child's behavioral health history, service availability in the local service, and current situation; and the child's family or primary caregivers. This process will replace the current CON signed by FAPT, direct parent placements and placements from acute. This will create a single point of entry into RTC placements within the county, with the hope of increasing in care coordination, utilization review, access to the Medicaid grievance process, freedom of choice in service providers, and improved outcomes. Several steps of this process may present challenges and to date the FAQ has not been released by Magellan or DMAS. CSA has the first right to deny the development of an ICT through Magellan's credentialing process, but that process is still unknown. CPMT's have to indicate their intent by October 15, 2016 (extended from the original date of 9/09/2016). The ICT process will plan to go active on December 1, 2016. CPMT members received a copy of the power point with the agenda (the training may be accessed on the Magellan website [here.](#)).

Kara Brooks shared the Magellan Care Coordinators' are already in place to assist families in navigating the system. Both CSA and Jim Taylor received a call from a Magellan Care Coordinator this week, on behalf of a family. CSA was originally contacted to set a FAPT meeting from a DD case manager with the CSB and was later contacted by the family to confirm. CSA was able to accommodate a later request to expedite FAPT, scheduling for the parent presentation next Wednesday (9/14). Kara Brooks sought guidance from CPMT related to this situation, acknowledging the current process for a FINS Assessment, may be seen as a delay and could attract negative attention to the local process. DMAS made a referral to Magellan for care coordination to assist the family in accessing services, specifically requesting a FAPT meeting for funding on behalf of a child. Kara Brooks shared her concerns about possible delays and barriers to access, if FAPT has the information needed to make the determination. After lengthy discussion among CPMT members, Jim Taylor indicated the conversation would be deferred to a later date, but asked about the immediate CSA need for this upcoming FAPT. Kara Brooks requested permission for FAPT to review the CHINS checklist to determine eligibility according to the code of VA. BJ Zarris recommended FAPT members make a CHINS determination per code, if the information is available and presented during the meeting. If additional information is needed the FINS assessment will be utilized. CPMT supported FAPT's ability to assess the CHINS checklist and determine eligibility for the parent presentation scheduled for next week.

Committee Reports

BJ Zarris shared the Policy Subcommittee is reviewing the co-payment policy to simplify the process and create a reasonable practice and will present the recommendations CPMT action on September 22, 2016. They committee has a few options to present the information will be sent prior to the next CPMT to review.

During the subcommittee meeting discussion occurred about the on-consent approval for services that begin prior to CPMT. The committee indicated the CPMT representative was intended to grant approval for newly initiated services, not all services occurring prior to CPMT, including services that continued from prior IFSP's. Ivy Sager made a motion to adjust policy to indicate "new service." Sheila Crossen Powell seconded the motion and CPMT approved the change in policy language. The revised policy will state, "After a service is approved by FAPT, and included on the IFSP, the lead agency may initiate the service on consent, with the approval of the lead agency's CPMT representative for new services..."

Closed Session*

Upon a motion by Mickey Callender, and seconded BJ Zarris, the CPMT went into Closed Session for consideration of parental contribution and funding requests on behalf of services for particular children and/or families.

Upon a motion by Claiborne Mason and seconded by Sheila Crossen- Powell the meeting was reconvened. Mickey Callender made a motion to certify the closed session, only public business matters lawfully exempted from the open meeting requirements of the Freedom of Information Act; only such public business matters as were identified in the motion for Closed Session were discussed. The motion was seconded by BJ Zarris and all members voted 'Aye' in agreement and certified the closed session.

Sheila Crossen- Powell made a motion to approve the funding request per FAPT recommendations, the motion was seconded by BJ Zarris. All CPMT members voted to approve the funding request as presented; totaling \$ 278,064.97 of mandated and non-mandated funding. Claiborne Mason abstained from voting on cases receiving services purchased from VHBG.

BJ Zarris made a motion to approve finance recommendations per policy for case #2505, pending no new information. The motion was seconded by Mickey Callender. All CPMT members voted to approve the referral to collections.

Announcements

The Central Region CSA Training & Resource Day *Rekindling The Fire!* September 26, 2016
The Virginia HFW Conference, hosted by DBHDS, September 19, 2016

Next Meeting: **Date | time** 6 October 2016 at 12:30 pm | **Location:** *Community Resources*

Jim Taylor adjourned the meeting at 1:55 PM on September 8, 2016.

**Virginia code section 2.2-5210 Proceedings held to consider the appropriate provision of services and funding for a particular child or family or both who have been referred to the family assessment and planning team and whose case is being assessed by this team or reviewed by the community policy and management team shall be confidential and not open to the public, unless the child and family who are the subjects of the proceeding request, in writing, that it be open. All information about specific children and families obtained by the team members in the discharge of their responsibilities to the team shall be confidential.*

***VA Code section § 2.2-5206. 3. Establish policies to assess the ability of parents or legal guardians to contribute financially to the cost of services to be provided and, when not specifically prohibited by federal or state law or regulation, provide for appropriate parental or legal guardian financial contribution, utilizing a standard sliding fee scale based upon ability to pay; 9. Authorize and monitor the expenditure of funds by each family assessment and planning team or a collaborative, multidisciplinary team process approved by the Council;*