

Hanover County Community Planning and Management Team (CPMT)

January 13, 2016

Meeting Minutes

Location: Hanover Community Resources Meeting Room
12306 Washington Hwy Ashland VA 23005

Present: Jim Taylor, Diane Brown, Sandy Brudvig, Mickey Callender, Sheila Crossen- Powell, Lynn Robbins, Ivy Sager, B.J. Zarris, Jackie Manzer, and Kara Brooks

1. The CPMT meeting was called to order by Jim Taylor, on January 13, 2016 at 12:37 pm, in the meeting room of the Hanover County Community Resources Building.
2. The minutes from December 28th were reviewed and approved as amended.
3. The fiscal report was shared by Jackie Manzer:
 - The Medicaid issue between OCS and DMAS continues. OCS has not communicated or charged us with any Medicaid expenditures to date in FY16. Also, as we overestimated Medicaid expenditures at the end of FY15, there is a credit balance at this point in time.
 - In removing the Medicaid credit, our total paid and encumbered balance of \$3,742,000 at 12/31/15 is nearly identical to the \$3,766,000 we had paid and encumbered at 12/31/14.
 - Encumbrances are trending slightly lower than prior year, though the mix of categories encumbered has changed a bit:
 - o Community based encumbrances are \$170k higher than what they were last year. This will be favorable for our local match rate as we are charged only 22% for this category.
 - o Trending lower in congregate care. At 12/31/15, encumbrances for category 1 were \$233k, which is \$130k lower than the \$365k we had at the same time in the prior year.
 - Co-payments are \$10,500 as of 12/31, which is what we collected in total for FY15, so collections are definitely ahead of last year.
 - Other recoveries are down due to a decrease in the social security and child support collected in DSS, due to changes in children served.
 - On the report, the local contribution looks very favorable at 37%. However, this is partially due to the Medicaid credit. If Medicaid was at \$100k like it was in the prior year, the local match rate would be at 40%, which is still ahead of budget.
4. Upon a motion by B.J. Zarris, and seconded by Sandy Brudvig the CPMT went into Closed Session in accordance with Section 2.2-3711 (A)(4) of the Code of Virginia for the protection of the privacy of individuals in personal matters not related to public business for the consideration of funding requests on behalf of services for particular children and/or families.
5. Upon a motion by Lynn Robbins, and seconded Mickey Callender the meeting was reconvened.
6. Lynn Robbins moved to certify during the Closed Session seconded by Sheila Crossen- Powell; only public business matters lawfully exempted from the open meeting requirements of the Freedom of Information Act and only such public business matters as were identified in the motion for Closed Session were discussed.
7. Sandy Brudvig made a motion to approve the funding request per FAPT and IEP recommendations. Diane Brown seconded the motion and CPMT unanimously approved the funding request of \$216,831.85, without change.

8. Lynn Robbins made a motion to approve the recommended action regarding delinquent Parental Co-payments; cases will move forward to collections per policy guidelines. Mickey Callender seconded the motion and CPMT approved the motion to send overdue accounts to collections.
9. Kara Brooks made two nominations for new CPMT members: Claiborne Mason with Virginia Home for Boys and Girls as a Private Provider and Rene Teague, as a parent representative residing in Hanover County. After discussion amongst the team members B.J. Zarris made a motion to approve the nomination for new members, Shelia Crossen Powell seconded the motion and CPMT approved the nomination of two new members without objection. The nominations will be presented for the Board of Supervisors for final approval on January 27th.
10. Kara Brooks indicated the GAP Survey will be e-mailed out to all case managers, county partners, CPMT and FAPT members. The information gathered will be presented at the February 11th meeting for CPMT review prior to finalizing the survey for the Office of Children's Services.
11. Diane Brown shared information about the Region One and VCU- RRTC Partnership and the Autism Consortium that is working to enhance services to youth with Autism in the public school system to decrease the need for private day placements.
12. Jim Taylor presented Sandy Brudvig with certificate and letter of appreciation for her service as a Private Provider representative from Cumberland Hospital on Hanover's CPMT.
13. CPMT adjourned at 1:28 pm on until January 28, at 12:30 pm in the Hanover Community Resources Meeting Room.

*Virginia code section 2.2-5210 Proceedings held to consider the appropriate provision of services and funding for a particular child or family or both who have been referred to the family assessment and planning team and whose case is being assessed by this team or reviewed by the community policy and management team shall be confidential and not open to the public, unless the child and family who are the subjects of the proceeding request, in writing, that it be open. All information about specific children and families obtained by the team members in the discharge of their responsibilities to the team shall be confidential.

**VA Code section § 2.2-5206. 3. Establish policies to assess the ability of parents or legal guardians to contribute financially to the cost of services to be provided and, when not specifically prohibited by federal or state law or regulation, provide for appropriate parental or legal guardian financial contribution, utilizing a standard sliding fee scale based upon ability to pay; 9. Authorize and monitor the expenditure of funds by each family assessment and planning team or a collaborative, multidisciplinary team process approved by the Council;