

**HANOVER COUNTY, VIRGINIA  
TEMPORARY SIGN PERMIT APPLICATION**

*Please type or print using black ink*

<b>Site Name:</b>		<b>GPIN(s):</b>		
<b>Location:</b>				
<b>Zoning:</b>		<b>Acreage:</b>		<b>Purchased/Leased Date:</b>
<b>Building</b>	<b>Frontage:</b>		<b>Square Footage:</b>	<b>Wall Height:</b>
<b>Owner Name:</b>				
<b>Owner's Address:</b>				
<b>Phone Number:</b>		<b>Fax Number:</b>		
<b>Contractor:</b>				
<b>Contractor's Address:</b>				
<b>Phone Number:</b>		<b>Fax Number:</b>		
<b>Number of Uses on Lot:</b>		<b>List Uses:</b>		
<i>Note: If more than four (4) uses, list "Shopping Center"</i>				
<b>Number of Signs:</b>		<b>Sizes of Each Sign:</b>		
<b>List Date(s) Sign Will Be Displayed</b>				
<b>Have you had a temporary sign within the last calendar year?</b>			<b>Yes</b>	<b>No</b>
<b>If yes, list date(s) sign was displayed:</b>				
<b>Accompanying this application should be the following:</b>				
1. A plat showing the subject property and all adjacent property owners.				
2. A detailed drawing of the proposed sign(s) including an accurate representation of the finished sign(s), accurate dimensions and square footage.				
3. A drawing showing location(s) of proposed sign(s).				
4. The required fee.				
<b>ADVISEMENT</b>				
<ul style="list-style-type: none"> <li>◆ NO TEMPORARY SIGN SHALL BE PLACE WITH IN THE VDOT RIGHT-OF-WAY.</li> <li>◆ NO TEMPORARY SIGN SHALL BE ILLUMINATED.</li> <li>◆ ALL TEMPORARY SIGNS SHALL BE SECURELY ANCHORED TO THE GROUND.</li> <li>◆ ALL TEMPORARY SIGNS SHALL BE LOCATED TO RESPECT PUBLIC SAFETY.</li> </ul>				
<i>I hereby certify that the information I have provided is true to the best of my knowledge.</i>				
<b>Applicant's Signature:</b>			<b>Date:</b>	
<b>OFFICE USE ONLY:</b>				
<b>Approved By:</b>			<b>Permit No.:</b>	
<b>*Fee Amount:</b>		<b>Date of Payment:</b>	<b>Permit Expiration Date:</b>	
<i>* Fee Calculation is \$50.00 + \$0.50/sq. feet (Each sign type is to be computed separately)</i>				
<b><u>TEMPORARY SIGN PERMIT REGULATIONS</u></b>				
A temporary sign permit is valid for "sixty (60) days during one (1) calendar year, comprising no more than four (4) nonconsecutive periods".				
The fee for a temporary sign permit is fifty dollars (\$50.00) plus fifty cents (\$0.50) per square feet or a fraction thereof.				