



Adopted FY16 Budget

Hanover County

People, Tradition & Spirit



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**Hanover County
Virginia**

For the Fiscal Year Beginning

July 1, 2014

A handwritten signature in black ink, appearing to read 'Jeffrey R. Egan'.

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Preparation Award to **Hanover County, Virginia** for its annual budget for the fiscal year beginning **July 1, 2014**. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

COUNTY OF HANOVER, VIRGINIA

BOARD OF SUPERVISORS

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South Anna District

Aubrey M. Stanley, Vice Chairman
Beaverdam District

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Henry District

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Elton J. Wade, Sr.
Cold Harbor District

COUNTY ADMINISTRATION

Cecil R. Harris, Jr, CPA
County Administrator

John A. Budesky
Deputy County Administrator

Frank W. Harksen, Jr.
Deputy County Administrator

James P. Taylor
Deputy County Administrator

COUNTY BUDGET STAFF

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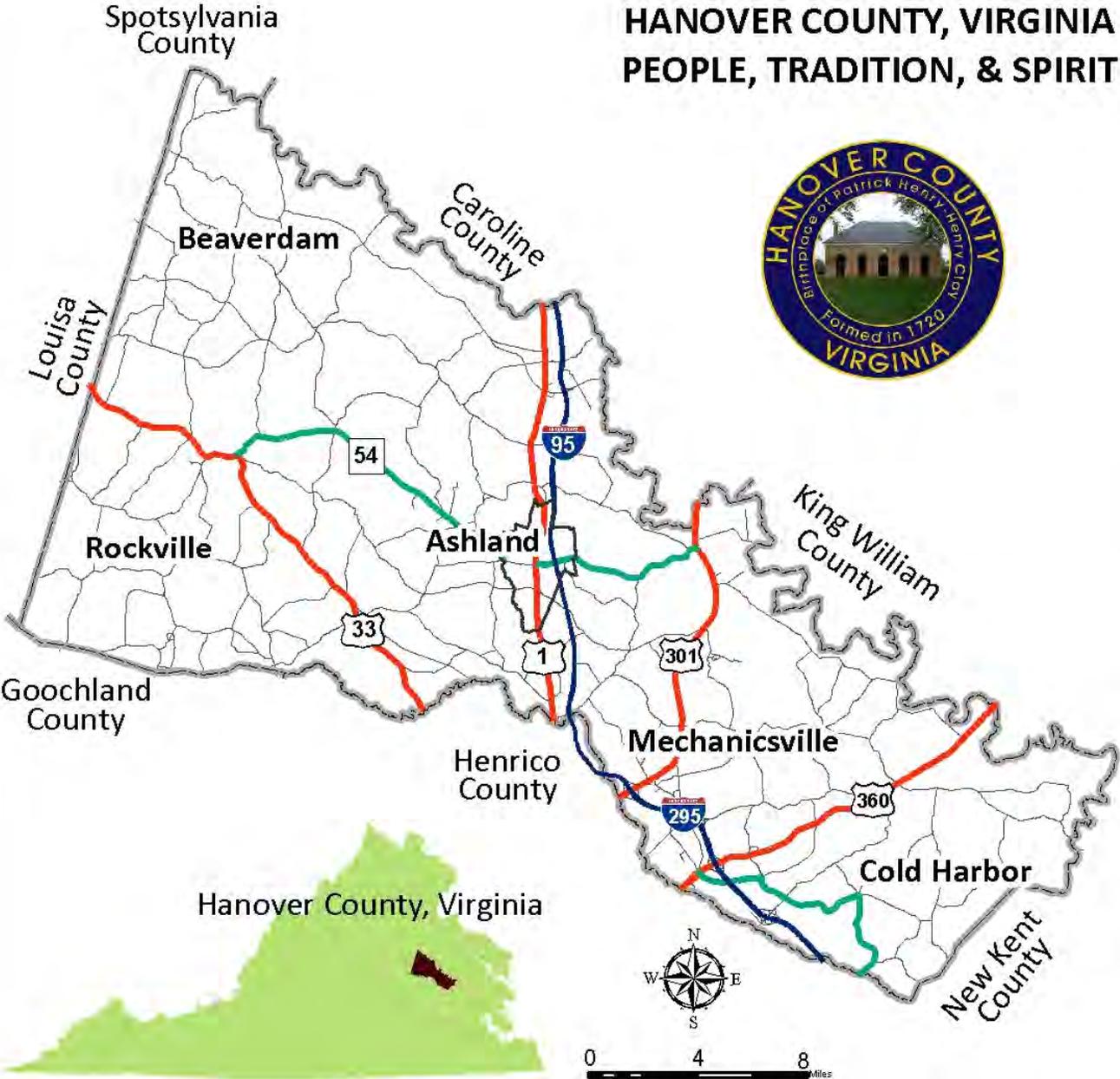
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HANOVER COUNTY, VIRGINIA PEOPLE, TRADITION, & SPIRIT



How to Use This Document

The Hanover County budget document is divided into the following five sections:

Overview: This section provides an overview of the budget that includes the County Administrator’s letter to the Board of Supervisors and the FY16 Budget Highlights. In addition, summaries of the General Fund and all other County Funds, General Fund revenue and expenditure details, the County’s Service Level Plan for the budget year, a staffing table and demographics, and a financial outlook are presented. Use this section to get a brief understanding of the overall size of the budget and its major components.

General Fund: This section provides a breakdown of the major expenditure categories by department and function. Each department’s analysis includes a description of the department, budget highlights, goals and objectives, service levels, per capita cost of operating the department and the percentage change between the prior year adopted budget and the next year’s funding level. The following is a brief example of a department:

BUDGET SUMMARY	FY14 Actual	FY15 Budget	FY16 Budget	% Change FY15 to FY16
Expenditures	\$ 3,505,793	\$ 3,736,292	\$ 3,583,648	-4.1%
Personnel	1,750,415	1,856,633	1,832,403	-1.3%
Operating	1,652,827	1,768,959	1,751,245	-1.0%
Capital	102,551	110,700	-	-100.0%
Revenues	\$ 3,505,793	\$ 3,736,292	\$ 3,583,648	-4.1%
Intergovernmental Revenue				
Categorical State Aid	18,804	18,000	18,000	0.0%
Local Revenue				
Charges for Services	348,054	331,000	351,000	6.0%
Recovered Costs	401,937	372,000	375,600	1.0%
General Fund Revenue	2,736,998	3,015,292	2,839,048	-5.8%
Per capita cost of operating department	\$ 33.94	\$ 35.48	\$ 33.71	
Generated Revenue Percent	21.9%	19.3%	20.8%	
General Fund Revenue Percent	78.1%	80.7%	79.2%	
Full-time Equivalents (FTE)	32.50	32.50	32.50	
Full-time Positions	32.00	32.00	32.00	
Part-time Positions	0.50	0.50	0.50	

Personnel expenditures include salaries and benefits. Operating expenditures are all other recurring expenditures (contractual services, utilities, supplies, etc.). Capital expenditures represent expenditures for capital items greater than \$5,000 per unit cost (equipment and furniture). The percent change is the change between the next year’s budget and the current adopted budget. Full-time positions represent all County employees who work 32 hours per week in a fully benefitted status.

Other Funds: This section provides information regarding the County’s funds other than the General Fund and the Capital Improvements Funds, which are detailed in different sections.

CIP: This section provides detailed descriptions for projects in the Five-Year Capital Improvements Program (CIP).

Supplemental Data: This section provides supplemental appendices to the County budget. Included in this section are such items as budget directives, financial policies and regulations, supplemental statistics and glossary.

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Our Vision

A PLACE, INSPIRED BY
ITS PEOPLE, TRADITION & SPIRIT,
WHICH WILL BE THE PREMIER COMMUNITY
FOR PEOPLE & BUSINESSES TO ACHIEVE THEIR FULL POTENTIAL

Our Mission

TO BE A PREMIER COMMUNITY
BY PROVIDING SUPERIOR SERVICE THROUGH
CREATIVITY, INNOVATION & SOUND FINANCIAL PRACTICES

Our Values

INTEGRITY ♦ ACCOUNTABILITY ♦ RESPECT ♦ INCLUSIVENESS

HANOVER COUNTY
PEOPLE, TRADITION & SPIRIT



History and Description of Government

HISTORY

The County of Hanover, Virginia, was formed on November 26, 1720 by the Virginia General Assembly in “An Act for dividing New Kent County.” It is named for King George I of England, who, at the time he came to the throne, was Elector of Hannover in Germany. Two of the County’s native sons – Patrick Henry and Henry Clay – distinguished themselves as orators, patriots and statesmen in the early history of this country. Prior to English colonization in the 17th century, the Pamunkey Indians populated this area. The County’s northern boundary, the Pamunkey River, carries their name and they maintain a reservation on the lower part of the river in neighboring King William County. The Town of Ashland, Virginia, was incorporated in 1858 and is located within the County. The Town was originally founded as a summer community by the Richmond, Fredericksburg and Potomac (R,F&P) Railway.

DESCRIPTION OF GOVERNMENT

Hanover County is a political subdivision of the Commonwealth of Virginia and operates under the traditional Board form of government with a County Administrator. The County is divided into seven magisterial districts, each of which is represented by an elected member of the Board of Supervisors. Within the seven-member Board of Supervisors, a chairman and vice-chairman are selected by the Board members to serve on an annual basis. The Board is responsible for formulating policy, directing certain governmental services and appointing members of various boards and agencies to implement specific policies or provide certain services. The County Administrator is appointed by the Board and implements Board policies, directs business and administrative procedures, and provides recommendations for various County boards and agency appointments. The County has taxing powers subject to statewide restrictions and tax limits. Hanover County Public Schools are operated by a seven-member School Board, the members of which are appointed by the Board of Supervisors. A Superintendent is appointed by the School Board to administer the operations of the public schools. Operations of the School Board are independent of the Board of Supervisors as prescribed by Virginia law. The Town of Ashland provides certain additional levels of service to its residents. The ordinances and regulations of the County, with certain limitations as prescribed by State law, generally apply to Ashland. Property in Ashland is subject to both Ashland and County taxation, and Ashland may incur bonded indebtedness without the approval of the County.

TRANSPORTATION

Based upon its proximity to Richmond and its rural character, the County has been an attractive location for businesses relocating or expanding and for real estate developers interested in the opportunities in the area’s residential and commercial markets. The County is primarily served by Interstates 95 and 295, with Interstate 95 connecting the County to the metropolitan Richmond area to the south and providing passage to Fredericksburg and Washington, D.C. to the north. Interstate 295 connects the east and west portions of the County together and represents a “loop” around the metropolitan Richmond area. U.S. Routes 1 and 301 are north/south primary roads: Route 1 runs parallel to I-95 and 301 runs northeastward toward Annapolis, Maryland. Maintenance of the primary and secondary roads of the County is under the jurisdiction of the Virginia Department of Transportation. Railroad passenger service is provided by Amtrak. Air transportation needs are served by the Richmond International Airport (RIC), located in neighboring Henrico County, while the Hanover County Municipal Airport operates primarily for small business and personal aircraft.

History and Description of Government

TOURISM

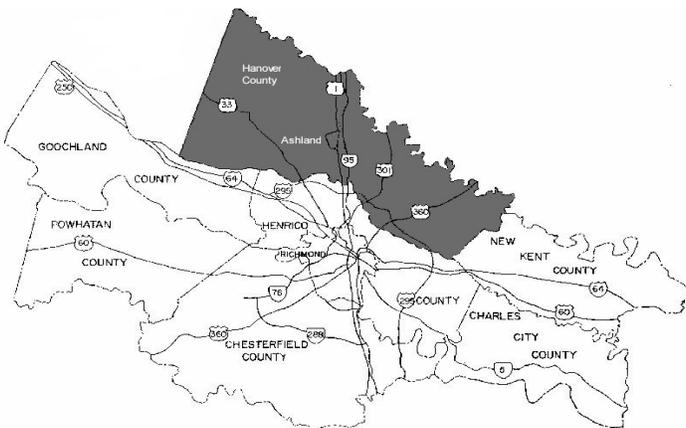
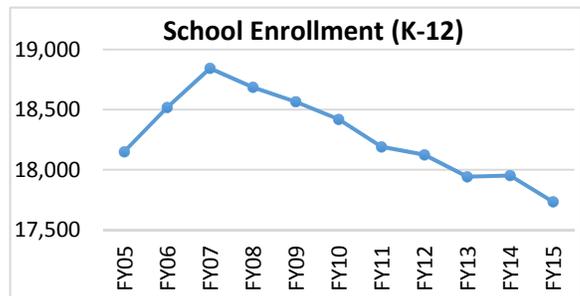
Home of the internationally renowned Hanover Tomato, the County has a rich history and proud heritage. The landscape is marked by numerous historic sites and homes, including Scotchtown, the Hanover County Courthouse and the Hanover Tavern. There are two (2) national battlefields, Cold Harbor Battlefield and North Anna Battlefield, which are maintained and open year-round. Over two million visitors annually enjoy the thrills of Kings Dominion, a 630-acre amusement park featuring over 100 rides and shows. In addition to its tourism sites, the County is a point of origin from which many of the area’s historical, amusement and entertainment options can be visited.

DEMOGRAPHIC & ECONOMIC FACTORS

Located in central Virginia about 15 miles north of Richmond and 70 miles south of Washington, D.C., the County lies in the Commonwealth’s Piedmont and Coastal regions. The County is bordered by the Counties of Caroline, King William, New Kent, Henrico, Goochland, Spotsylvania and Louisa, and by the Pamunkey (where the North and South Anna Rivers merge), North Anna and Chickahominy Rivers. The County is comprised of 471 square miles, or 301,000 acres, with approximately 33% of the land utilized for agricultural purposes and 33% for forestal purposes. The County’s residential, commercial and industrial areas are growing at moderate rates. The County houses Randolph-Macon College, founded in 1830. New residents are attracted to Hanover’s exceptional schools, low taxes and low crime rate.

Population: In 2014, the County’s population was estimated at 104,124, which is a 1.46% increase from 102,623 in 2013. Since 2005, population has grown by 8.2% at an average of 0.88% annual growth rate.

Per Capita Income (2014):	\$48,136
Median Age (Bureau of Census):	41.0
Unemployment Rate (Mar. 2014):	4.3%
Estimated School Enrollment (Sept. 2014)	
K-12:	17,734
Pre-K & Other Placements:	1,233



County Funds Structure and Basis of Budgeting

BASIS OF ACCOUNTING

The County's accounting records are maintained on a modified accrual basis for the General Fund, Special Revenue Funds and Capital Improvement Funds. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual, i.e., as soon as they are both measurable and available. Revenues from intergovernmental reimbursement grants are recorded when earned. Other revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the County considers general property tax and other intergovernmental revenues to be available if they are collected within 31 days of the end of the current fiscal period and are due on or before the last day of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

FUND ACCOUNTING

The accounts of the County and its discretely presented component units (Hanover County Public Schools and the Economic Development Authority) are organized on the basis of funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts, which comprise assets, liabilities, fund equities, revenues and expenditures, or expenses, as appropriate. The various funds are summarized by governmental or business-type activities in the general purpose financial statements, while component units are reported in separate columns/rows. The following fund types and account groups are used by the County:

GOVERNMENTAL FUND TYPE

Governmental funds are those through which most governmental functions of the County are financed. The acquisition, use and balances of the County's expendable financial resources and the related liabilities (except those accounted for in proprietary funds) are reported through governmental funds. The measurement focus is upon determination of changes in financial position, rather than upon net income determination. The County's governmental fund types are:

General Fund

The General Fund is the chief operating fund of the County. All general tax revenues and other receipts that are not allocated by law or other contractual agreement to another fund are accounted for in this fund. Payments from this fund include the general operating expenditures, the fixed charges and the capital improvement costs that are not paid through other funds. This fund contains the operating budgets for most traditional local government programs such as Public Safety, Parks and Recreation and Public Works.

Special Revenue Funds

Special revenue funds account for the proceeds of specific revenue sources (other than major capital projects) that are legally restricted to expenditures for specified purposes. Special revenue funds consist of the School, Food Service and Textbook Funds of the School Board component unit; and the Economic Development Authority Fund.

County Funds Structure and Basis of Budgeting

School Operating Fund – The School Operating Fund is the primary operating fund for all education-related governmental activities. Revenues come primarily from General Fund transfers and state and federal aid.

Food Services Fund – The Food Services Fund accounts for all of the operations of the school food services program. Revenues are generated from charges for services and state and federal aid.

Textbook Fund – The Textbook Fund provides administration, maintenance and control over all of the textbooks used in the schools. Revenues are derived from General Fund transfers and state aid (the Textbook Fund is no longer a separate fund; these funds are included in the School Fund beginning FY15).

Economic Development Authority (EDA) Fund – This fund reflects revenues and expenditures associated with the issuance of tax-exempt industrial development revenue bonds to qualifying enterprises wishing to utilize that form of financing. Those bonds representing limited obligations of the EDA are to be repaid solely from the revenue and receipts derived from the projects funded with the proceeds. The debt outstanding does not constitute a debt or pledge of the faith and credit of the County or the EDA.

Capital Improvement Funds

Capital Improvement Funds account for financial resources used for the acquisition or construction of major capital facilities other than those financed by Proprietary Funds. The County maintains two (2) capital improvement funds.

County Improvement Fund – This fund controls the financing and construction of most non-educational County facilities, such as parks, libraries and public safety facilities. The Board of Supervisors approves these projects through the County's Capital Improvement Program (CIP). Revenue sources for this fund include transfers of local tax funding from the General Fund, the issuance of debt and grants.

School Improvement Fund – This fund controls the financing and construction of local educational facilities. Revenue sources consist of local tax funding from the General Fund, the issuance of debt and developer contributions.

Debt Service Fund

The Debt Service Fund is used to account for financial resources to be used for the payment of principal, interest and fees associated with County and School indebtedness. The County maintains one (1) Debt Service Fund which was created beginning with the FY14 Adopted Budget.

PROPRIETARY FUND TYPE

Proprietary Funds are used to account for a government's business-type activities. The services provided in these funds are intended to recover all or a significant portion of their costs through user fees. The County's proprietary fund types are:

Enterprise Funds

Enterprise Funds are used to provide services that are financed and operated similarly to those of a private business enterprise. The County has two (2) enterprise funds: Public Utilities Fund and Airport Fund.

County Funds Structure and Basis of Budgeting

Public Utilities Fund – This fund accounts for the operation and maintenance of the County’s water and sewer system. Operations and capital expenditures are funded with revenues generated from customer user fees and one-time fees paid for capacity at the time of connection to the system.

Airport Fund – An Airport Fund was created in February 2007 to account for the County’s oversight of the Hanover County Airport. A fixed base operator (FBO) handles the day-to-day operations of the airport. Revenues are derived primarily from rental income provided by the FBO, state aid and General Fund transfers.

Internal Service Fund

An Internal Service Fund is used to account for the costs of operations for services provided to other County departments. The County maintains one (1) internal service fund: Self-Insurance Fund.

Self-Insurance Fund – This fund provides for the fiscal management of the County and School Board health insurance premiums. Revenues are generated primarily from premiums charged to employees and to departments.

FIDUCIARY FUND TYPE

Fiduciary Funds are used to report resources that are received and held by the County in a trustee or custodial capacity for the benefit of individuals, private organizations or other governments and cannot be used to support the locality’s programs. The County has five (5) Fiduciary Funds; however, only the following two (2) are appropriated.

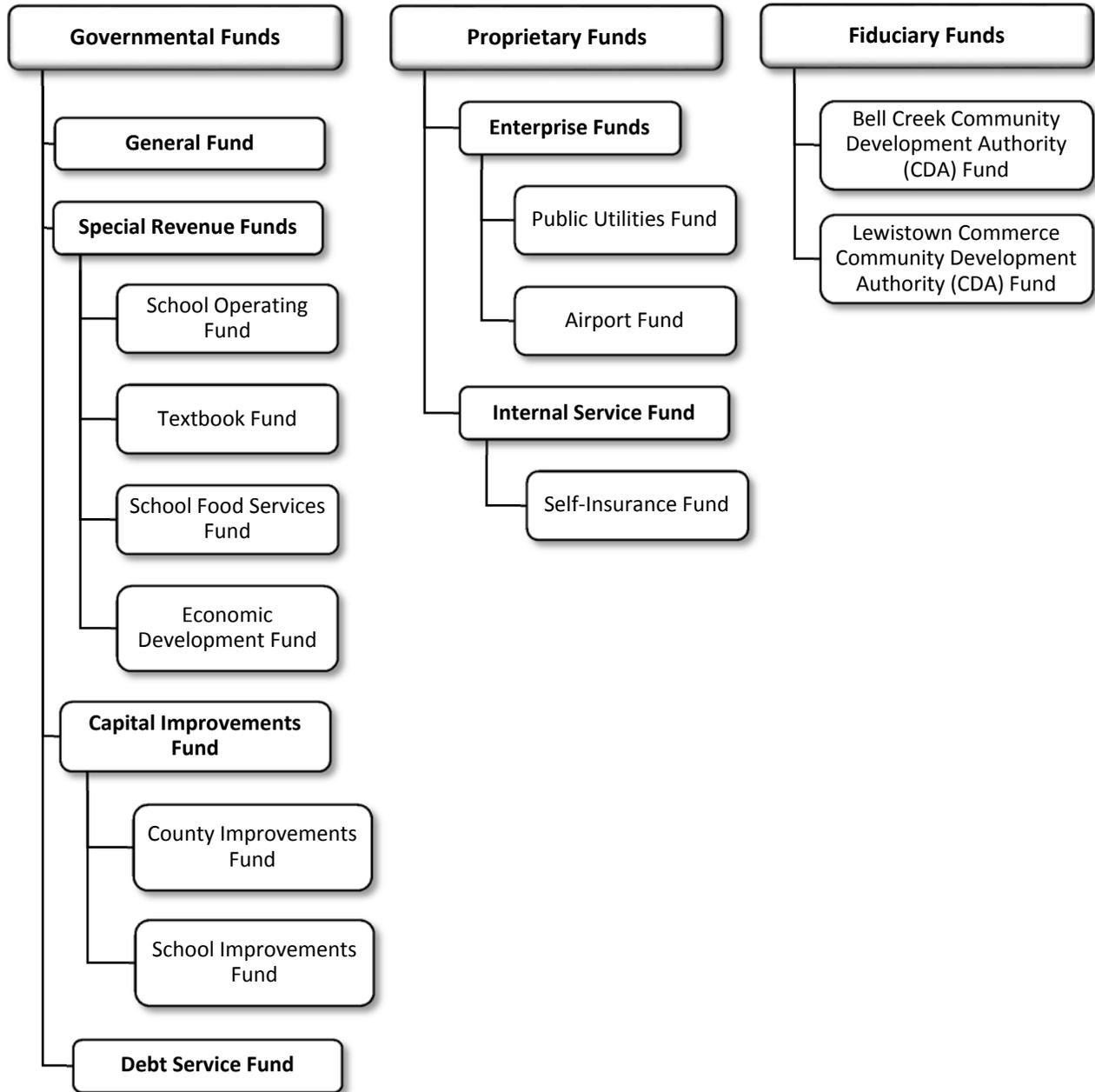
Bell Creek Community Development Authority (CDA) Fund – This fund is used for the collection of revenue to provide for the repayment of the 2003 Special Assessment Bonds issued for the Bell Creek Community Development Authority.

Lewistown Commerce Center Community Development Authority (CDA) Fund – This fund is used for the collection of revenue to provide for the repayment of the 2007 Revenue Bonds issued for the Lewistown Commerce Center Community Development Authority.

BASIS OF BUDGETING

In most cases, the County’s budget follows the same basis of accounting used in preparing the County’s Comprehensive Annual Financial Report (CAFR), which is prepared in accordance with generally accepted accounting principles (GAAP). Several exceptions should be noted. The budget document does not include the following funds listed as Fiduciary Funds in the CAFR: the Escrow Fund, Special Welfare Fund and the Retiree Medical Benefits trust. In addition, budgets for the proprietary funds are adopted in accordance with GAAP with the exception that the budget recognizes the flow of funds (i.e., payment of debt principal is budgeted and depreciation is not budgeted).

County Funds Structure



Budget Process

The budget is the County's plan to collect and distribute revenues to departments in a manner that addresses the most critical public needs. In 1989, Hanover County began preparing a Five-Year Financial Plan for the General Fund. The plan is an integral part of the budget process, forming the basis for determining funding priorities. Priority is generally given to those items in the prior year's plan. Departments requesting funding for items not in the plan must clearly demonstrate what has occurred during the past year to make the item a priority. Knowing that the items included in the plan are more likely to be funded, departments plan for their growth and related resource needs five (5) years at a time instead of year-to-year. All five (5) years of the plan are adopted by the Board of Supervisors, however, only the first year is appropriated.

The County Administrator, after consultation with department heads, identifies budget objectives for the upcoming fiscal year. The budget objectives provide policy direction for the formulation of the County Administrator's proposed budget. The County's budget calendar identifies important dates throughout budget preparation and adoption and is described in detail below.

SEPTEMBER/OCTOBER

The Finance and Management Services Department and County Administrator establish a budget schedule by September 1. Budget development begins in late September when operating and Capital Improvement Program (CIP) budget worksheets are made available to all County department and agency heads. Budget training is held in mid-September. All budget requests are due to the Budget Division at the end of October, providing detail as to personnel, operating and capital requests, including five-year CIP requests, five-year financial plan requests and performance objectives. County and School officials meet to reach consensus on enrollment projections, funding resources available, CIP needs and operating needs.

NOVEMBER

Budget Division analyzes and compares operating, personnel and CIP requests to target budgets established in the Five-Year General Fund Financial Plan. Budget requests are reviewed for feasibility. Outside organizations submit contribution requests. The County Administrator begins meeting with each department head to discuss needs and requested enhancements. County and School officials continue to meet and agree on a School target.

DECEMBER

The County Administrator continues to meet with department heads. Preliminary estimates of revenues are compiled. The Governor presents his Recommended Budget to the General Assembly. County and School officials agree on target allocation of General Fund resources.

JANUARY

The County Administrator adjusts departmental requested budgets and works with Budget Division staff and County Administrator's senior staff to prepare a balanced budget for the Five-Year Financial Plan. The Superintendent presents a recommended budget to the School Board by January 15 and the School Board approves the budget request, with any enumerated changes, by February 1. During the second half of the current fiscal year, quarterly financial reports are prepared by Finance and presented to the Board of Supervisors. The General Assembly begins to review the Governor's budget and applicable changes by the General Assembly are made in the County's budget.

Budget Process

FEBRUARY

Budget staff organizes, edits and compiles the final draft of the County Administrator's Proposed Budget. The County Administrator presents the proposed budget to the Board of Supervisors. Copies are made available to the public and on the County's website. Summaries of the County Administrator's Proposed Budget are distributed to citizens, citizen action groups, businesses, media and other interested parties.

MARCH

Department workshops are held by selected department heads and County staff to provide the Supervisors and citizens with an understanding of the proposed budget. Public notices of the budget summary, CIP, and all rate and user fee changes are published in the local paper, giving the citizens and other interested parties sufficient notice as to the date, time and place of public hearings. Based on input from County staff, the Supervisors make any necessary adjustments to the County Administrator's Proposed Budget. The Planning Commission also reviews the Five-Year CIP and issues a resolution for the Board of Supervisors' consideration.

APRIL

Public hearings are held on the proposed budget and any changes in tax rates or County ordinances. The proposed budget and Five-Year Financial Plan are amended based on updated revenue projections, applicable General Assembly action and direction from the Board of Supervisors. The Board adopts a line-item budget, but appropriates by fund and major expenditure category as defined by the Auditor of Public Accounts. The Board sets tax rates and makes ordinance changes. The Board also adopts a Five-Year CIP and a Five-Year Financial Plan for the General Fund. Statutory deadlines for budget adoption are May 1 for the School Board and June 30 for the County. The County adopts the budget in early April to provide sufficient notice to taxpayers for the first half real property tax bills due on June 5.

MAY/JUNE

The adopted budget is prepared, distributed and posted to the County website.

JULY

Department and agency heads submit requests to reappropriate unencumbered operating balances into the subsequent fiscal year. Reappropriations represent goods or services which had been previously approved in the existing budget but due to time constraints, delay in receipt, etc., were not acquired during the current fiscal year. Requests are reviewed and adjustments are made. Encumbered items and unencumbered capital balances are reappropriated for the life of the projects, unless amended by the Board, effective July 1 of each year.

AUGUST

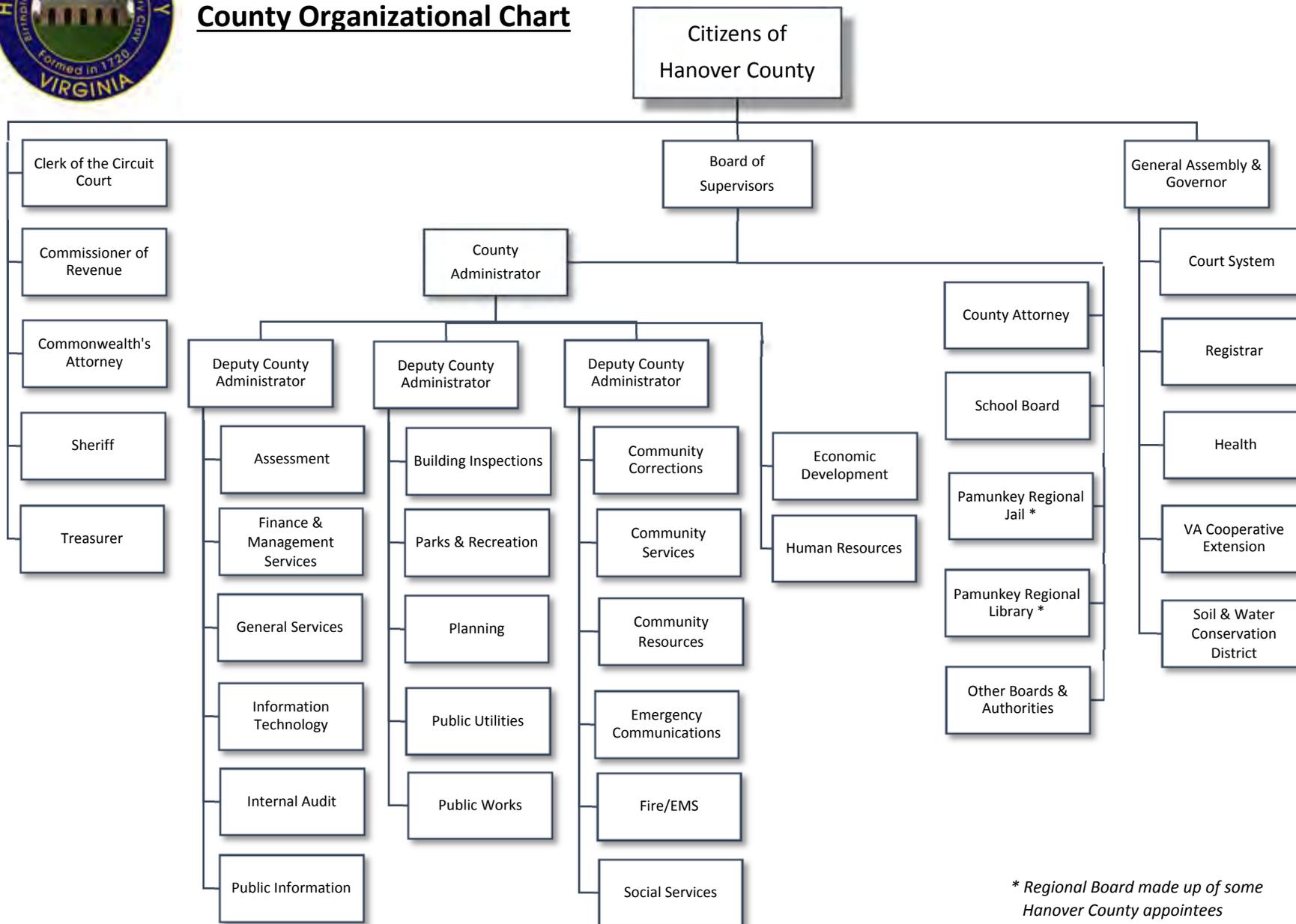
The County Administrator recommends to the Board of Supervisors reappropriation of unencumbered operating balances from the previous fiscal year. Adjustments, if any, are made to the County Administrator's recommended reappropriations.

Budget Calendar

Month	Item	BOS / Co Admin / Staff	School Board / Superintendent	Citizens
September	Budget development worksheets distributed	X		
	Budget training for departments	X		
October	Budget schedule finalized with County Administration by October 1	X		
	All budget requests due to Budget Division	X		
	County & School officials meet to reach consensus on enrollment projections, resources, CIP needs and operating needs	X	X	
November/ December	Analysis of budget request as compared to Five-Year Financial Plan	X		
	Outside organizations submit contribution requests			X
	County Administrator meets with Department Heads to discuss needs and requested enhancements	X		
January	Budget Division and County Administrator work to create a balanced Five-Year Financial Plan	X		
	School Superintendent presents budget by January 15		X	
February	School Board approves School Budget by February 1		X	
	Budget staff organizes and edits final draft of the County Administrators' Proposed Budget	X		
	Proposed budget is presented by County Administrator and distributed	X		
	Copies of the proposed budget are made available to the public	X		X
March	Public notices are released and work sessions are held with interested parties to understand the proposed budget	X		X
April	Public hearings are held on operating and capital budgets	X		X
	Budget and tax rates adopted	X		
May/June	Adopted document is prepared, distributed and posted to County website	X		
July	Reappropriations are submitted by departments and evaluated for approval by County Administration	X		
August	County Administrator recommends reappropriation of unencumbered operating balance from previous fiscal year to Board of Supervisors and adjustments, if any, are made	X		



County Organizational Chart



** Regional Board made up of some Hanover County appointees*

FY15 Initiatives Update

The following is a status update as of May 19, 2015, for the following Fiscal Year 2015 Initiatives, adopted by the Board of Supervisors on April 23, 2014:

- **Conduct a 2014 Citizen's Survey:** The County has had the National Research Center conduct three official and independent citizen surveys in 2005, 2008 and 2011. The 2014 survey maintains a three-year cycle. The purpose of these surveys is to gather the opinions of Hanover residents regarding various aspects of their county government. The same basic questions are asked in each survey, allowing trends to be analyzed. The County also compares its results with those of other local governments nationwide and also of a subset of southern states. The 2014 survey included 135 subsets of 12 broad questions and 12 demographic-related questions as well as three (3) questions unique to Hanover County. Results were reported to the Board of Supervisors in November 2014 and have been shared with the citizens as well. Survey results are used to help the County prioritize future initiatives, strategies and capital investments.
- **Update Economic Development Strategic Plan:** The Board of Supervisors adopted the update to the Economic Development Strategic Plan on May 13, 2015. Input was received from the community and business partners, including a survey conducted by Economic Development targeting businesses in Hanover as well as the formation of a community assessment analysis. Metrics were developed to help analyze whether goals are being met. Both the Economic Development Authority and Board of Supervisors were among the other partners actively involved in the Plan update. The Economic Development Strategic Plan was originally adopted by the Board of Supervisors in 2000 and prior to the update in May 2015, was previously updated in 2009.
- **Begin implementation of the Chesapeake Bay and stormwater management mandates:** The County's Stormwater Implementation Plan is in response to federal mandates for stormwater and Chesapeake Bay clean-up requirements. Implementation of the new stormwater mandates on development projects began on July 1, 2014. The FY15 Five-Year Financial Plan and Capital Improvements Plan included a funding strategy which focused on projects that fix existing local problems and meet regulatory requirements using local funds to match state grant funds. These projects will enable the County to meet the first five years of Chesapeake Bay-related requirements and are projected to be completed in July 2016. Funding from State grants has been received.
- **Enter into construction of the new Courthouse facility:** The Conditional Use Permit that was approved for this project in 2009 was extended. The project team has collaborated with all users of the new facility and the schematic design for the construction documents has been completed. Bids for this major construction project were received in December 2014 and the contract was awarded on January 30, 2015. The contractor mobilized on March 2, 2015. Construction of the new facility is expected to take approximately 18 months to complete.
- **Provide merit pay increase to County and School employees:** The FY15 Adopted Budget included funds for this initiative through a two percent merit pay increase for all County and School employees employed with the County for at least one year as of July 1, 2014. Employees employed with the County for less than one year received a one percent merit increase. In order to qualify for this merit increase, an employee would need to achieve a performance evaluation of proficient or above.

FY16 Adopted Initiatives

The following initiatives for Fiscal Year 2016 were adopted by the Board of Supervisors on April 22, 2015:

- **Begin construction of the new Courthouse facility:** Bids for this major construction project were received in December 2014 and the contract was awarded on January 30, 2015. The contractor mobilized on March 2, 2015 and construction of the new facility is expected to take approximately 18 months to complete.
- **Conduct a Space Needs Study to determine the best uses for the old courts buildings:** The old courts buildings, built in the 1970s, will be vacated once the new Courthouse facility is completed. Other County offices could potentially use the vacated space. A Space Needs Study will help determine the potential uses for the buildings and assess the extent of renovations that will be necessary.
- **Provide additional resources to meet Public Safety needs:** Public Safety has long been identified by the Board of Supervisors as one of the top priority service areas. The FY16 Adopted Budget, FY16-FY20 Five-Year General Fund Financial Plan and FY16-FY20 Five-Year Capital Improvements Program adopted by the Board of Supervisors contain additional resources for Public Safety.
- **Begin video streaming of Board meetings:** Improvements to software and operational equipment in the Board of Supervisors meeting room will provide the ability for Board meetings to be video streamed through the County's website beginning in the fall of 2015.
- **Support UCI Road World Championships bike race in September 2015:** The FY16 Adopted Budget includes funding to support the UCI Road World Championships that will occur September of 2015 in Richmond. Individual Time Trials for Elite Men cyclists will be held in Hanover County on September 23, 2015.

County and Departmental Achievements

Hanover County and several departments were recognized for outstanding achievement in the last year:

- The Government Finance Officers Association (GFOA) awarded a Certificate of Achievement for Excellence in Financial Reporting to Hanover County for its comprehensive annual financial report (CAFR) for the fiscal year ended June 30, 2013. The County has received this prestigious award each fiscal year since 1985. The Certificate of Achievement is the highest form of recognition in governmental accounting and financial reporting. The GFOA also awarded a Distinguished Budget Presentation Award to Hanover; an award the County's Finance Department has now received for 25 consecutive years.
- The Department of Public Works was recognized by the Virginia Recycling Association (VRA) with a 2014 Award for Excellence in Recycling for Outstanding Organics Program. Each year the VRA recognizes the best waste reduction and recycling programs in the state at an annual awards ceremony. The department also received a 2014 Virginia Association of Counties' (VACo) Achievement Award for its Solid Waste Compactor Stormwater Pollution Prevention program. The program was one of three programs statewide to be recognized in the Environmental category.
- The Sheriff's Office was awarded its fourth consecutive state reaccreditation through the Virginia Law Enforcement Professional Standards Commission (VLEPSC). The Sheriff's Office had their on-site assessment in January 2014 and was found in full compliance with 187 applicable standards. The Sheriff's Office first achieved state accreditation in 1998 and is the only Sheriff's Office in Virginia to be dually accredited through VLEPSC and Commission on Accreditation for Law Enforcement Agencies (CALEA).
- The Community Services Board received a three-year accreditation from CARF International. This marks the fifth consecutive accreditation awarded to Hanover County by the international accrediting body. The current accreditation extends through October 2017 and includes the following programs: Intensive Community Treatment (ICT), Psychosocial Rehabilitation (RAFT House), Crisis Intervention, Outpatient Mental Health & Substance Use Disorder Treatment, Prevention and Employment Services.
- The Department of Public Utilities won numerous awards for meeting regulatory standards. All four of Hanover County's wastewater treatment plants (WWTP) were awarded the prestigious Peak Performance Award by the National Association of Clean Water Agency (NACWA). This award recognizes outstanding compliance with National Pollutant Discharge Elimination System (NPDES) permit requirements.
 - The Ashland WWTP and Totopotomoy WWTP received the NACWA's Platinum Peak Performance Award given to facilities that have achieved 100% compliance with NPDES permit limits for five or more consecutive years. The Ashland and Totopotomoy plants have had 15 and 9 consecutive years of perfect compliance respectively.
 - The Hanover Courthouse WWTP received the Gold Peak Performance Award for 100% compliance with NPDES permits in 2013.
 - The Doswell WWTP received the Silver Peak Performance Award for having no more than five NPDES permit violations in 2013.