

*Shown below is a preliminary summary of the actions taken by the Hanover County Board of Supervisors on June 10, 2015. Minutes in final form will be presented to the Board for approval at a future date.*

# **HANOVER COUNTY BOARD OF SUPERVISORS**

## **DRAFT SUMMARY MINUTES**

### **Hanover County Administration Building Board Room**

**June 10, 2015**

VIRGINIA: At a regular meeting of the Board of Supervisors for Hanover County held in the Board Room of the Hanover County Administration Building on the 10<sup>th</sup> day of June, 2015, at 2:00 p.m.

Present: Mr. Wayne T. Hazzard, Chairman  
Mr. Aubrey M. Stanley, Vice-Chairman  
Mr. Sean M. Davis  
Mrs. Angela Kelly-Wiecek  
Mr. W. Canova Peterson  
Mr. G.E. "Ed" Via, III  
Mr. Elton J. Wade, Sr.  
Mr. Cecil R. Harris, Jr., County Administrator  
Mr. Sterling E. Rives, III, County Attorney

#### **I. Call to Order**

Mr. Hazzard called the meeting to order at 2:00 p.m. All Board members were present.

- A. The invocation was given by Mr. Davis
- B. The Pledge of Allegiance was led by Mr. Via.
- C. Approval of Minutes
  - April 15, 2015
  - April 22, 2015
  - May 13, 2015

It was noted that there is a typographical error on page 33 of the April 22 minutes. This will be corrected. Mr. Peterson made a motion to approve the meeting minutes of April 15, 2015, April 22, 2015, and May 13, 2015, seconded by Mr. Stanley.

	Vote:
Wayne T. Hazzard	Aye
Aubrey M. Stanley	Aye
Sean M. Davis	Aye
Angela Kelly-Wiecek	Aye
W. Canova Peterson	Aye
G. E. "Ed" Via, III	Aye
Elton J. Wade, Sr.	Aye

Motion approved.

## **II. Consideration of Agenda Amendments**

The Chairman asked if there were any agenda amendments. Hearing none, moved to citizens' time.

## **III. Citizens' Time**

The Chairman opened citizens' time and offered to anyone who wanted to address the Board of Supervisors for up to five minutes on any matter within the scope of the Board's authority that is not on the agenda for that meeting to come forward.

Seeing none, citizens' time was closed.

## **IV. Consent Agenda**

Mr. Wade requested that item IV.-E. be pulled from the consent agenda for a separate vote.

Mrs. Kelly-Wiecek made a motion to approve the consent agenda with Item IV.-E. removed, seconded by Mr. Stanley.

	Vote:
Wayne T. Hazzard	Aye
Aubrey M. Stanley	Aye
Sean M. Davis	Aye
Angela Kelly-Wiecek	Aye
W. Canova Peterson	Aye
G. E. "Ed" Via, III	Aye
Elton J. Wade, Sr.	Aye

Motion approved.

#### IV. A. – Committee Appointments

COMMITTEE NAME	DISTRICT	FIRST NAME	LAST NAME	TERM LENGTH	CURRENT TERM ENDS	ACTION
Board of Zoning Appeals	Beaverdam	Lewis	Hester	5 years	06/30/15	Reappoint to 06/30/20
Board of Zoning Appeals	Chickahominy	Norman	Bowles	5 years	06/30/15	Reappoint to 06/30/20
Cannery Advisory Committee	Cold Harbor	Allison	Coleman	1 year	04/30/15	Reappoint to 04/30/16
Cannery Advisory Committee	Mechanicsville	Janice	Henicheck	1 year	04/30/15	Reappoint to 04/30/16
Community Criminal Justice Board	Staff HC-Gov. Body	Jim	Taylor	4 years	06/30/15	Reappoint to 06/30/19
Economic Development Authority-Hanover County	Beaverdam	Willis	Stephenson, Jr.	4 years	06/30/15	Reappoint to 06/30/19
Economic Development Authority-Hanover County	Mechanicsville	Pusey	Ronald	4 years	07/31/15	Reappoint to 8/1/2019
Hanover County Council on Aging	Chickahominy	Miriam	Chambliss	1 year	06/30/15	Reappoint to 06/30/16
Hanover County Council on Aging	South Anna	Ester	Davis	1 year	06/30/15	Reappoint to 06/30/16
Historic Courthouse Area Advisory Committee	At-Large	John	Frawner	1 year	06/30/15	Reappoint to 06/30/16
Historic Courthouse Area Advisory Committee	Hanover Tavern	James	Rice	1 year	06/30/15	Reappoint to 06/30/16
Historic Courthouse Area Advisory Committee	Historical Commission	Judy	Lowry	1 year	06/30/15	Reappoint to 06/30/16
Historic Courthouse Area Advisory Committee	Historical Commission	Brenda	Pennington	1 year	06/30/15	Reappoint to 06/30/16
Roads Committee	Chickahominy	Portia	Bagby	1 Year	06/30/15	Reappoint to 06/30/16
Roads Committee	Henry	David	Breedlove	1 year	06/30/15	Reappoint to 06/30/16
Roads Committee	Planning Commission Rep.	Edmonia	Iverson	1 year	06/30/15	Reappoint to 06/30/16
Roads Committee	South Anna	Calvin	Stanley	1 year	07/31/15	Reappoint to 07/31/16

#### **IV. B. - Budget Transfer and Appropriation – State Asset Forfeiture Funds for Commonwealth’s Attorney - \$6,007**

##### Board Sheet Background:

The Hanover County Commonwealth’s Attorney’s office has received funding through the state asset forfeiture equitable sharing program.

These Asset Forfeiture funds will be used to purchase essential peripherals for the Commonwealth Attorney’s Office new software program SunGuard IJS. These funds will also be used to pay the vendor to prepare additional documents not included in the original contract. The money seized is required to be kept in escrow. This action is an accounting entry that will appropriate these funds collected in prior years into the General Fund to support approved Asset Forfeiture purchases by the Commonwealth’s Attorney.

If this request is approved, the Commonwealth’s Attorney’s Office will have \$59,058.11 remaining in State Forfeiture Funds. These funds cannot be appropriated in anticipation of future collections per the following state and federal regulations: US DOJ Forfeiture Guide, Section X. *Uses of Equitable Shared Property*, A.4.b and VA DCJS Forfeited Asset Sharing Manual, Appendix H *Uses of Equitable Shared Money*. This request meets the requirements for the use of forfeiture funds.

The Finance and Management Services Department concurs with this request.

##### Recommended Action:

Motion to approve the budget transfer and appropriation for Asset Forfeiture Funds in the amount of \$6,007.

#### **IV. C. - Adoption of the 2015 Update to the Hanover County Emergency Operations Plan**

##### Board Sheet Background:

The Emergency Operations Plan (EOP) for 2015 has been revised and updated per State Code § 44-146.19. The last update was adopted by the Hanover Board of Supervisors in 2011. Per the code, the plan is to be adopted every four years by the County’s governing body and a resolution of the adoption is to be on file with an electronic copy of the EOP with the Virginia Department of Emergency Management (VDEM). Here are the highlights of the changes:

- Added coordination efforts to include Randolph Macon College
- Added definitions for Area of Refuge, Comfort Station, Reception center

- Changed the authority in line of succession for Sheriff’s Office, Fire-EMS, and Deputy County Administrators to current position titles
- Added Citizen alert notification system for Communications and External Affairs to include the use of AM 1700 and \*211
- Added the use of community or civic organizations and/or buildings to potentially provide temporary services.
- Added Ashland Police to EOP in areas of Law Enforcement needs within jurisdiction of the Town.

Added General Services to EOP for Logistics and External Affairs to assist with support of phone services for call centers.

Recommended Action:

Adoption of the 2015 update to the Hanover County Emergency Operation Plan in accordance with State Code § 44-146.19.

**IV. D. - Acceptance of Deed – 40.145 Acres Near Ellyson’s Garage from the Hanover County School Board**

Board Sheet Background:

On August 27, 1999 the Hanover County School Board acquired 40.145 acres of property for future school planning and expansion needs. The School Board has recently evaluated their future planning needs and have identified this unimproved parcel as real estate for which it has no use and, therefore, has determined it to be surplus property pursuant to the provisions of Virginia Code § 22.1-129.

At their regular meeting on May 12, 2015 the Hanover County School Board has adopted a resolution declaring as surplus a parcel of unimproved real estate consisting of 40.145 acres located along Cold Harbor Road approximately 3½ miles east of Cold Harbor Elementary School in Hanover County, Virginia, and further identified in the County’s property records as GPIN 8743-09-4401. The resolution further directs that the 40.145 acre parcel of unimproved real estate be conveyed to the County upon recordation of the resolution and a deed of conveyance.

A deed conveying the 40.145 acre parcel of real estate to the County has been executed by the School Board. A copy of the deed is attached. Acceptance of the deed by the County is required to convey this property to the county.

Hanover County currently maintains an emergency communications tower supporting the public

safety communications network on the identified parcel.

Recommended Action:

Motion to authorize the County Administrator to accept and execute the deed of conveyance for 40.145 acres identified as GPIN 8743-09-4401 from the Hanover County School Board.

**IV. F. – Request for Conditional Use Permit Extension- CUP-1-14, Elmont First Baptist Church (South Anna Magisterial District)**

Board Sheet Background:

The Hanover County Board of Supervisors approved CUP-1-14 on May 28, 2014, to permit a church on the subject property (GPINs 7778-04-0789 and 7778-04-2757). The Church is requesting an additional one (1) year extension to allow additional time to obtain funding to commence project.

A site inspection as conducted by the Code Compliance Section on May 8, 2015, and no violations were found. Based on consistency with prior Board actions on similar requests, the Planning Department recommends approval of a one (1) year extension subject to the original conditions of approval.

Recommended Action:

Motion to approve extension request for CUP-1-14, Elmont First Baptist Church for one (1) year, or until May 31, 2016, subject to the original conditions of approval.

**IV. E. – Adoption of Proclamation – Frank Leslie Family, Cold Harbor Magisterial District**

(pulled from consent agenda)

Board Sheet Background:

It is requested that the Board of Supervisors adopt the attached proclamation expressing sincere sympathy for the loss of Frank Leslie and recognizing his over forty (40) years of service with Hanover County.

Recommended Action:

Motion to adopt proclamation.

**PROCLAMATION**

WHEREAS Frank Leslie was a resident of the Cold Harbor Magisterial District in the County of Hanover, Virginia; and

WHEREAS Frank Leslie joined the Hanover County staff as a Mechanic in the County Garage on August 1, 1974, and was promoted to Mechanic Supervisor on April 16, 1987; and

WHEREAS Frank Leslie served as Acting Garage Director/Fleet Management Superintendent from December 2, 1988, to June 16, 1989; and

WHEREAS on July 15, 1998, Frank Leslie received a position title change to Vehicle Maintenance Supervisor and an additional position title change on July 15, 1999, becoming the Vehicle Maintenance Superintendent; and

WHEREAS Frank Leslie’s position with the County of Hanover, Virginia, was reclassified to Assistant Director of Fleet Services on July 1, 2002, and to Fleet Management Division Director on July 1, 2011; and

WHEREAS during his tenure Frank Leslie played an instrumental role in the consolidation of the School vehicle maintenance function with the County’s Fleet Services Department and the move into the current Fleet Facility on North Lakeridge Parkway; and

WHEREAS Frank Leslie was a well-respected and dedicated public servant who committed his time, knowledge and energy in serving the citizens of Hanover County and who will be missed by all who knew him.

NOW, THEREFORE, BE IT RESOLVED that the Hanover County Board of Supervisors does hereby express its sincere sympathy at the loss of Frank Leslie and further wishes to express its sincere sympathy to his family.

Upon motion of Mr. Wade, seconded by Mr. Via, members of the Board of Supervisors voted to adopt this Proclamation as follows:

	Vote:
Wayne T. Hazzard	Aye
Aubrey M. Stanley	Aye
Sean M. Davis	Aye
Angela Kelly-Wiecek	Aye
W. Canova Peterson	Aye
G. E. “Ed” Via, III	Aye
Elton J. Wade, Sr.	Aye

**V. Overview of Recent Activities – Capital Region Airport Commission**

The Capital Region Airport Commission representative was not able to be attend the meeting. The overview presentation was not given.

**VI. Proclamation and Presentation – Central Virginia Waste Management Authority**

Ms. Kim Hynes, Executive Director, CVWMA, came forward to give this presentation to the Board. Ms. Hynes provided details on what the CVWMA is: a regional Public Service Authority comprised of 13 member localities, covering 2,400 square miles. There is a 20 member Board of Directors and there are 13 employees. Ms. Hynes described the benefits of having this as a regional agency and provided background as well as information on the update to the authority’s Solid Waste Management Plan. Recycling rates and volumes were explained along with the menu of services provided.

Ms. Hynes announced there is an event scheduled for September 3<sup>rd</sup> in recognition of the 25<sup>th</sup> anniversary of the CVWMA and extended an invitation to the Board members to attend.

Following the presentation, Ms. Hynes answered questions from Board members and offered clarification on electronic recycling events and landfill capacity to serve the projected future increase in population in the area.

Mr. Hazzard presented Ms. Hynes with the proclamation from the Board commending and congratulating CVWMA on the occasion of its 25<sup>th</sup> anniversary.

**VII. Adoption of Resolution Authorizing the Issuance of Appropriation Bonds to the Virginia Resources Authority in a Principal Amount Not To Exceed \$24,050,000 and the appropriation of applicable debt issuance costs to be paid from bond proceeds, not to exceed \$420,000**

Mrs. Kathy Seay, Director, Finance and Management Services, came forward to give this presentation to the Board. This issuance of up to \$24,050,000 in bond proceeds will complete the debt funding of the \$44,000,000 Courthouse capital project approved by the Board in 2013. Construction of the Courthouse project began March 2015 with a timeline for final completion by the end of calendar year 2016.

The Virginia Resources Authority (“VRA”) sale of its Bonds Series 2015, is tentatively scheduled to sell in August 2015. The Bonds shall have a true interest cost not to exceed 5.50% per

annum and shall mature no later than June 30, 2046. Debt service for this issuance will begin in FY16 and is included in the County's FY16 Budget.

Applicable cost of issuance not to exceed \$350,000 and the related bond proceeds for the VRA 2015 issue will be appropriated in the Debt Service Fund in FY16. \$70,000 will be appropriated to the Debt Service Fund in FY15 for current year issuance costs. Finance and Management Services concurs with the issuance of the bonds to the VRA and the associated appropriation.

Mr. Hazzard made a motion to approve the Resolution authorizing the issuance and sale of the bonds to the VRA, the appropriation of costs of issuance and authorize the County administrator to take all actions necessary to proceed with the issuance of the bonds and administration of all matters related to the bonds, including execution of all necessary documents., seconded by Mr. Via.

	Vote:
Wayne T. Hazzard	Aye
Aubrey M. Stanley	Aye
Sean M. Davis	Aye
Angela Kelly-Wiecek	Aye
W. Canova Peterson	Aye
G. E. "Ed" Via, III	Aye
Elton J. Wade, Sr.	Aye

Motion approved.

**VIII. Budget Supplement and Appropriation – Virginia Public Schools Authority Local School Bonds, Series 2015 - \$284,170**

Mrs. Seay provided the details of this request to the Board. On March 11, 2015, the Board approved a resolution authorizing the issuance of General Obligation Bonds to the Virginia Public School Authority (VPSA) up to \$5,250,000 to fund various School capital improvement projects. Total proceeds of the April 28, 2015 VPSA bond closing were \$5,014,370.

This budget supplement and appropriation of \$284,170 will utilize bond proceeds to fund \$249,795 of School Facility Improvements (HVAC at Chickahominy Middle School) to the School Capital Improvements Fund and to fund debt service costs (\$34,375) to the Debt Service Fund.

The HVAC upgrade is part of a list of projects that the Schools have been working on in an effort to continue to keep our existing facilities functional and well maintained.

Mr. Hazzard made a motion to approve the budget supplement and appropriation of bond proceeds from the General Obligation Bonds, Virginia Public Schools Authority Local School Bonds, Series 2015 in the amount of \$284,170, seconded by Mrs. Kelly-Wiecek.

	Vote:
Wayne T. Hazzard	Aye
Aubrey M. Stanley	Aye
Sean M. Davis	Aye
Angela Kelly-Wiecek	Aye
W. Canova Peterson	Aye
G. E. "Ed" Via, III	Aye
Elton J. Wade, Sr.	Aye

Motion approved.

The Chairman announced that Item X. will be heard next to allow more time for the Community Services Board staff to arrive for the presentation of Item IX.

**X. Reclassification of Division Chief to Lieutenant and Authorization of Additional Full-Time Firefighter Medic Position n**

Chief Jethro Piland came forward to explain this request to the Board. The Fire-EMS department intends to streamline management positions within the organization by splitting the existing Division Chief position assigned to the Fire Marshal's office into a Lieutenant position, and creating an additional Firefighter Medic position to be assigned to Operations. This additional FF/Medic position will reduce OT costs, provide additional EMS resources, and assist volunteer fire staffing shortages when available. The Division Chief position is currently a Grade 38, and reclassifying the position to a Lieutenant position, Grade 32, will result in a six-grade change, which requires approval by the Board of Supervisors. The total FY16 Personnel cost for the two positions will be \$134,627.00 and will not exceed the Fire-EMS personnel amount budgeted for FY16.

The Human Resources Department and the Finance and Management Services Department concur with this request.

Mr. Peterson made a motion to approve reclassification of Division Chief to Lieutenant and authorization of additional full-time Firefighter Medic position, seconded by Mr. Davis.

	Vote:
Wayne T. Hazzard	Aye
Aubrey M. Stanley	Aye

Sean M. Davis	Aye
Angela Kelly-Wiecek	Aye
W. Canova Peterson	Aye
G. E. "Ed" Via, III	Aye
Elton J. Wade, Sr.	Aye

Motion approved.

**IX. Appropriation – Community Services Board - \$68,425 and Approval of New Position (Clinician)**

Ms. Ivy Sager, Executive Director, Community Services Board, came forward to explain this request to the Board. The Pamunkey Regional Jail (PRJ) has agreed to enter into a partnership with the Hanover Community Services Board to expand mental health services in the jail. PRJ will fully fund the salary and benefits for a full-time clinician. This staff will be a CSB employee, with all administrative and supervisory oversight as well as back-up support, as necessary, provided by the CSB. The staff will be located at PRJ and will serve inmates who are identified as in need of crisis intervention, counseling and support. The clinician will assist with assessment of risk and discharge planning back into the community, both of which have been identified as critical needs by PRJ leadership.

The funding is provided for the period is July 1, 2015 to June 30, 2016. This Board action addresses the first year of funding; ongoing funding will be included in the annual budget process.

This request has been developed in conjunction with the Pamunkey Regional Jail and the Hanover Finance Department; both concur with the requested action.

Following the presentation, Ms. Sager answered questions from Board members and offered clarification on future funding for the position.

Mr. Davis, the Board’s representative on the CSB explained the history of the request and thanked Mr. Jim Taylor, Deputy County Administrator for his help with the matter.

Mr. Davis made a motion to approve the appropriation of \$68,425 to the Community Services Board and approval of new clinician position, seconded by Mr. Via.

	Vote:
Wayne T. Hazzard	Aye
Aubrey M. Stanley	Aye
Sean M. Davis	Aye
Angela Kelly-Wiecek	Aye
W. Canova Peterson	Aye

G. E. "Ed" Via, III      Aye  
Elton J. Wade, Sr.      Aye

Motion approved.

**XI. Closed Session – Va. Code Section 2.2-3711(A)(1) of the Code of Virginia - Performance Review of County Administrator**

Mr. Stanley moved that the Board of Supervisors go into Closed Session pursuant to the following: Section 2.2-3711(A)(1) of the Code of Virginia - Performance Review of County Administrator. The motion was seconded by Mr. Via.

	Vote:
Wayne T. Hazzard	Aye
Aubrey M. Stanley	Aye
Sean M. Davis	Aye
Angela Kelly-Wiecek	Aye
W. Canova Peterson	Aye
G. E. "Ed" Via, III	Aye
Elton J. Wade, Sr.	Aye

Motion approved.

Board members entered Closed Session at 2:51 p.m. At the conclusion of the Closed Session, all Board members returned to the Board room, and the Chairman called the regular meeting back to order at 3:54 p.m.

**Certification of Closed Session**

Mr. Stanley moved that the Board of Supervisors certify that during the Closed Session only public business matters lawfully exempted from the open meeting requirement of the Freedom of Information Act and only such public business matters as were identified in the motion for the Closed Session were discussed. The motion was seconded by Mr. Davis.

	Vote:
Wayne T. Hazzard	Aye
Aubrey M. Stanley	Aye
Sean M. Davis	Aye
Angela Kelly-Wiecek	Aye
W. Canova Peterson	Aye
G. E. "Ed" Via, III	Aye
Elton J. Wade, Sr.	Aye

Motion approved.

## **XII. Recess**

The meeting was recessed at 3:55 p.m.

The meeting was reconvened the meeting at 7:00 p.m.

The Chairman asked Mr. Davis to share comments regarding the recent loss of Sheriff Deputy Mark Alexander Moore. Mr. Davis read Deputy Moore's biography and a moment of silence was observed.

## **Citizens' Time**

The Chairman opened citizens' time and offered to anyone who wanted to address the Board of Supervisors for up to five minutes on any matter within the scope of the Board's authority that is not on the agenda for that meeting to come forward.

Seeing no one come forward, citizens' time was closed.

## **XIII. Presentation of Proclamations –**

- **Eagle Scout Patrick Daniel Elliott, Ashland Magisterial District, Troop 521**

Mr. Via called Eagle Scout Elliott and his family forward and presented him with the proclamation in recognition of his achievement.

- **Eagle Scout Stephen Ryan Hurd, Chickahominy Magisterial District, Troop 521**

Mrs. Kelly-Wiecek called Eagle Scout Hurd and his family forward and presented him with the proclamation in recognition of his achievement.

## **XIV. Presentations - American Legion Post 175 First Responder Awards**

Mr. Raymond McCoy, District 13 Commander, American Legion Post 175, came forward to present the First Responder Awards. Each recipient was presented with a letter of appreciation and a plaque.

- Investigator Kevin LaPlaga was recognized as Law Enforcement Officer Of The Year
- Firefighter Scott W. Moore was recognized as Firefighter Of The Year
- S. Taylor Carson was recognized as Emergency Medical Technician (EMT) Of The Year

**XV. Public Hearing – To Receive Nominations for Hanover County School Board Members - Beaverdam and Henry Magisterial Districts.**

The Chairman opened the public hearing and asked that anyone who wished to speak on the matters come forward.

**Beaverdam Magisterial District:**

Name:	Mr. Johnny Axselle	District:	Beaverdam
Mr. Axselle spoke on behalf of his father, <b>current School Board Representative John Axselle</b> . He noted that his father was unable to attend. He conveyed his fathers’ wish to continue serving on the School Board.			

Name:	Mrs. Hilda Kelly	District:	Beaverdam
Spoke in favor of John Axselle’s reappointment. She noted Mr. Axselle’s record of strong leadership and the many School Board accomplishments that have taken place during Mr. Axselle’s service.			

Name:	Mr. Denny Waldrop	District:	Beaverdam
Spoke in favor of John Axselle’s reappointment. He noted Mr. Axselle’s honesty and understanding of the appropriate role of a School Board member. He described the positive experience he had over the years working with Mr. Axselle.			

Name:	Mr. Buddy Sipple	District:	South Anna
Spoke in favor of John Axselle’s reappointment. He noted Mr. Axselle’s seriousness and passion concerning his role on the School Board.			

Name:	Mr. William Stanley	District:	South Anna
Spoke in favor of John Axselle’s reappointment. He read comments from his son, Will, commending Mr. Axselle for his service and dedication to the School Board.			

Name:	Mr. Pedro Arruza	District:	Ashland
Came forward to nominate Mr. Michael C. “Mike” Carter for School Board Representative for the Beaverdam Magisterial District. He noted Mr. Carter’s qualifications, such as experience as a teacher,			

good character and the amount of time he will devote to his service.

Name:	<b>Mr. Michael C. “Mike” Carter</b>	District:	Beaverdam
Came forward and presented the Board with his resume and letters of reference supporting his nomination. He detailed his experience, qualifications and the areas he would like to see changes and improvements in Hanover County Schools.			

Name:	<b>Mr. Edward Gooding, Sr.</b>	District:	Beaverdam
Came forward to nominate himself for School Board Representative for the Beaverdam Magisterial District. He described his experience in the area of education. He detailed his skills in the areas of budget and recruitment. He noted deficiencies in certain areas that he feels need improvement.			

Name:	<b>Mr. Hamilton Holloway</b>	District:	Beaverdam
Came forward to nominate himself for School Board Representative for the Beaverdam Magisterial District. He described his knowledge and years of service to the community. He explained his ability to recognize areas where improvements can be made.			

Name:	<b>Ms. Dale Taylor</b>	District:	Beaverdam
Came forward to nominate herself for School Board Representative for the Beaverdam Magisterial District. She noted the reasons she has decided to seek the position and explained that her two main initiatives: academic and technology. She provided the details of areas of improvement needed in these two areas.			

Name:	Ms. Jane Williams	District:	South Anna
Came forward to speak on behalf of Ms. Dale Taylor’s nomination for School Board Representative for the Beaverdam Magisterial District. She noted Ms. Taylor’s community involvement.			

Mr. Stanley announced that he has set aside June 17<sup>th</sup>, here at the County Administration Building, to speak individually with the nominees and encouraged them to contact him to arrange a time to meet.

**Henry Magisterial District:**

Name:	<b>Ms. Marla Coleman</b>	District:	Henry
<p>Came forward to nominate herself for School Board Representative for the Henry Magisterial District. She detailed her education history, professional resume and community service activities. She noted she recognizes the challenges ahead and looks forward to serving.</p>			

Name:	Mr. Aubrey Hopson	District:	Chickahominy
<p>Came forward to speak on behalf of current School Board Representative Mr. Earl Hunter's reappointment for School Board Representative for the Henry Magisterial District. He detailed Mr. Hunter's dedication and expertise in his service on the School Board. He noted that he and the others in attendance in support of Mr. Hunter's reappointment, care for Mr. Hunter and the school system.</p>			

Name:	Mr. Eddie Nelson	District:	Henry
<p>Came forward to speak on behalf of Mr. Earl Hunter's reappointment. He explained that the schools are at a critical point and stated that experience and continuity is required. He noted that he, along with the others in attendance in support of Mr. Hunter's reappointment, feel strongly that he is the right person for the position.</p>			

Name:	<b>Mr. Earl Joseph Hunter, Jr.</b>	District:	Henry
<p>Came forward to speak in support of his reappointment to the School Board as the Henry Magisterial District representative. He detailed his history of service on the School Board and noted accomplishment that have been made. He also noted some of the initiatives he feels are important going forward. He described his experience and the expertise he has gained.</p>			

Name:	Mr. Hal Dalton	District:	Chickahominy
<p>Came forward to speak on behalf of Mr. Earl Hunter's reappointment. He described his knowledge of Mr. Hunter's qualifications and military service. He stated that experience is needed on the School Board, particularly with the upcoming process of recruiting a new School Superintendent.</p>			

Name:	Mr. Don Hayes	District:	Henry
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<p>Came forward to speak on behalf of Mr. Earl Hunter’s reappointment. He noted Mr. Hunter’s long and positive track record and dedication. He emphasized the importance of Mr. Hunter’s presence on the School Board as a new School Superintendent is recruited.</p>
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Name:	Mrs. Carole Pryor Starcher	District:	Mechanicsville
<p>Came forward to speak on behalf of Mr. Earl Hunter’s reappointment. She described Mr. Hunter’s record of being community oriented, his strong values and his consistent, dedicated service on the School Board.</p>			

Name:	Ms. Mary Waddy	District:	Henry
<p>Came forward to speak on behalf of Mr. Earl Hunter’s reappointment. She noted Mr. Hunter’s dedication, commitment and love for Hanover County, its schools and its students.</p>			

Name:	Mr. Earl Hall	District:	Henry
<p>Came forward to speak on behalf of Mr. Earl Hunter’s reappointment. He stated consistency and continuity is important on the School Board. He noted Mr. Hunter’s compassion and commitment.</p>			

Name:	<b>Mr. Edwin Kidder</b>	District:	Henry
<p>Came forward to nominate himself for School Board Representative for the Henry Magisterial District. He detailed his educational history as well as his work experience. He explained his community service as well as the other qualifications he feels make him the most appropriate candidate. He described many of the education programs he has been a part of during his career.</p>			

Name:	<b>Ms. Pam Mentz</b>	District:	Henry
<p>Came forward to nominate herself for School Board Representative for the Henry Magisterial District. She detailed her experience and qualifications. She stated that she will utilize her experience, education, knowledge, common sense, skills, creativity, talents, time and energy in conjunction with others on the Board with those same qualities. Ms. Mince read three letters to the Board in support of her nomination and provided those, along with her resume, to the Board members.</p>			

Mr. Davis announced he is available to meet with each nominee and expressed his appreciation for the current School Board Representative's service along with his appreciation to all those seeking appointment and those who came out to speak.

Mr. Hazzard noted that the Board will vote on the School Board nominations at the next meeting (June 24, 2015). He reminded everyone that the upcoming meeting will not be a public hearing and encouraged them to submit any comments or contact their representatives prior to that date.

Seeing no others come forward, the Chairman closed the public hearing and announced a brief recess at 8:46 p.m.

The meeting was reconvened at 8:53 p.m.

**XVI. Public Hearing – Conveyance by Quitclaim of a Portion of an Existing Drainage Easement from Hanover County to D&R Property Development, Inc.– Department of Public Works (Chickahominy Magisterial District)**

Mr. Mike Flagg, Director of Public Works, came forward to give this presentation to the Board. He explained that the Department of Public Works (DPW) received a request to quitclaim a 0.155 acre portion of a drainage easement across the property of D&R Property Development, Inc. The easement was acquired by Hanover County from D&R Property Development, Inc. by a deed of easement in November 2009, but DPW staff has determined the easement is no longer necessary for County purposes because drainage is provided in alternative systems in easements elsewhere on the property. The quitclaim of this easement will enable the owner to develop planned lots in the subdivision.

The Chairman opened the public hearing and asked that anyone who wished to speak for or against the matter come forward. Seeing none, the Chairman closed the public hearing.

On motion of Mrs. Kelly-Wiecek, seconded by Mr. Wade, the members of the Board of Supervisors voted to approve conveyance by quitclaim deed of a 0.155 acre portion of a drainage easement to D&R Property Development, Inc., and to authorize the County Administrator to take all actions necessary to convey the property interest, as follows:

	Vote:
Wayne T. Hazzard	Aye
Aubrey M. Stanley	Aye

Sean M. Davis	Aye
Angela Kelly-Wiecek	Aye
W. Canova Peterson	Aye
G. E. "Ed" Via, III	Aye
Elton J. Wade, Sr.	Aye

**XVII. Planning Public Hearing - SE-12-15 – Winding Brook Hotel, L.L.C.,** Requests a Special Exception Permit in accordance with Section 26-336 of the Hanover County Zoning Ordinance to permit a structure taller than permitted on GPINs 7788-56-6691 and 7788-56-6638(part), consisting of approximately 2.38 acres, zoned B-3(c), General Business District with conditions, and M-2(c), Light Industrial District with conditions, and located on the west line of Lakeridge Parkway (State Route 782) approximately 850 feet south of its intersection with Lewistown Road (State Route 802) in the **South Anna Magisterial District**

Planning Analysis:

- Proposed new hotel structure is larger than permitted

	<u>Permitted</u>	<u>Proposed</u>	<u>Difference</u>
# of stories	3	4	1
Height	45'	52' 11"	7' 11"

- The FAA has determined the proposed structure will not create a hazard to air navigation related to Hanover Airport

Recommendations:

Approval subject to the conditions outlined in the staff report.

Mr. David Maloney, Director of Planning, came forward to give this presentation to the Board.

The Chairman opened the public hearing and asked that anyone who wished to speak for or against the matter come forward. Seeing none, he closed the public hearing.

On motion of Mr. Hazzard, seconded by Mr. Via, the members of the Board of Supervisors voted to approve SE-12-15 – Winding Brook Hotel, L.L.C., as follows:

	Vote:
Wayne T. Hazzard	Aye
Aubrey M. Stanley	Aye

Sean M. Davis	Aye
Angela Kelly-Wiecek	Aye
W. Canova Peterson	Aye
G. E. "Ed" Via, III	Aye
Elton J. Wade, Sr.	Aye

**XVIII. Announcements**

There were no announcements.

**XIX. Adjournment**

At 9:00 p.m. the Chairman adjourned the meeting to June 24, 2015 – Hanover County Administration Building – 2:00 p.m.