

*Shown below is a preliminary summary of the actions taken by the Hanover County Board of Supervisors on April 15, 2015. Minutes in final form will be presented to the Board for approval at a future date.*

# **HANOVER COUNTY BOARD OF SUPERVISORS**

## **DRAFT SUMMARY MINUTES**

### **Hanover County Administration Building Board Room**

**April 15, 2015**

VIRGINIA: At a regular meeting of the Board of Supervisors for Hanover County held in the Board Room of the Hanover County Administration Building on the 15<sup>th</sup> day of April, 2015, at 2:01 p.m.

Present: Mr. Wayne T. Hazzard, Chairman  
Mr. Aubrey M. Stanley, Vice-Chairman  
Mr. Sean M. Davis  
Mrs. Angela Kelly-Wiecek  
Mr. W. Canova Peterson  
Mr. G.E. "Ed" Via, III  
Mr. Elton J. Wade, Sr.  
Mr. Cecil R. Harris, Jr., County Administrator  
Mr. Sterling E. Rives, III, County Attorney

#### **I. Call to Order**

Mr. Hazzard called the meeting to order at 2:01 p.m. All Board members were present. Mr. Hazzard introduced his granddaughter, Ms. Selah Miller and wished her a happy 11<sup>th</sup> birthday.

- A. The invocation was given by Mr. Via.
- B. The Pledge of Allegiance was led by Ms. Selah Miller.

#### **III. Citizens' Time**

The Chairman opened citizens' time and offered to anyone who wanted to address the Board of Supervisors for up to five minutes on any matter within the scope of the Board's authority that is not on the agenda for that meeting to come forward.

Seeing none, citizens' time was closed.

#### **IV. Consent Agenda**

Mr. Via made a motion to approve the consent agenda, seconded by Mrs. Kelly-Wiecek.

|                     | Vote: |
|---------------------|-------|
| Wayne T. Hazzard    | Aye   |
| Aubrey M. Stanley   | Aye   |
| Sean M. Davis       | Aye   |
| Angela Kelly-Wiecek | Aye   |
| W. Canova Peterson  | Aye   |
| G. E. "Ed" Via, III | Aye   |
| Elton J. Wade, Sr.  | Aye   |

Motion approved.

#### **IV. A. – Budget Transfer of Reserve for Contingencies – Sheriff’s Office Body Cameras – \$85,000.**

##### Board Sheet Background:

The Hanover County Sheriff’s Office has requested the transfer of \$85,000 from Reserve for Contingencies to help fund the purchase of 125 body cameras for the department. The total cost of the body cameras is approximately \$125,000, and the remaining \$40,000 for the cameras would come from the Sheriff’s operating budget. Maintenance and licensing costs for the cameras have been included in the Sheriff’s FY16 budget.

Body cameras are small, pager-size cameras that attach to a deputy’s uniform and record video and audio of law enforcement interactions with the public. The use of body cameras is becoming increasingly prevalent in law enforcement. Both the Hanover County Sheriff’s Office and the community stand to benefit from the deployment of body cameras.

After approval of this transfer, there will be \$891,363 remaining in the Reserve for Contingencies. The Finance & Management Services Department concurs with this request.

##### Recommended Action:

Motion to approve the Budget Transfer of Reserve for Contingencies for Sheriff’s Office Body Cameras in the amount of \$85,000.

#### **V. Adoption and Appropriation of the FY16 Budget and Associated Ordinances, Resolutions, Policies and Tax Rates**

##### Board Sheet Background:

The Board of Supervisors’ established budget schedule provides for the adoption and

appropriation of the FY16 Budget, approval of the Five-Year Capital Improvements Program, approval of the Five-Year General Fund Financial Plan, and approval of associated ordinances, resolutions, policies and tax rates at its April 15, 2015, Board meeting.

Recommended Action:

The County Administrator recommends approval of the motions listed.

Ms. Shelly Wright, Budget Division Director came forward and addressed the Board members. She explained the steps to complete the process of adoption and appropriation of the FY16 budget and associated ordinances, resolutions, policies and tax rates.

**1. FY16 Budget Adoption**

On motion of Mr. Hazzard, seconded by Mr. Stanley, the Board of Supervisors voted to adopt, by resolution, the County Administrator's Proposed Budget presented on February 25, 2015, with the proposed amendments as presented on March 25, 2015.

|                     | Vote: |
|---------------------|-------|
| Wayne T. Hazzard    | Aye   |
| Aubrey M. Stanley   | Aye   |
| Sean M. Davis       | Aye   |
| Angela Kelly-Wiecek | Aye   |
| W. Canova Peterson  | Aye   |
| G. E. "Ed" Via, III | Aye   |
| Elton J. Wade, Sr.  | Aye   |

**2. FY16 Budget Appropriation**

On motion of Mr. Hazzard, seconded by Mr. Stanley, the Board of Supervisors voted to appropriate, by resolution, the funds included in the adopted FY16 Budget by fund category as reflected in the budget adoption resolution.

|                     | Vote: |
|---------------------|-------|
| Wayne T. Hazzard    | Aye   |
| Aubrey M. Stanley   | Aye   |
| Sean M. Davis       | Aye   |
| Angela Kelly-Wiecek | Aye   |
| W. Canova Peterson  | Aye   |
| G. E. "Ed" Via, III | Aye   |
| Elton J. Wade, Sr.  | Aye   |

### 3. 2015 Tax Rates and Fees

On motion of Mr. Hazzard, seconded by Mr. Stanley, the Board of Supervisors voted to to adopt, by resolution, the tax rates and fees for calendar year 2015:

| <b>Tax Rate per \$100 of Assessed Valuation</b>                 |        |
|---|--------|
| Real Property Tax Rate  | \$0.81 |
| Personal Property Tax Rate                                      | \$3.57 |
| Qualifying Fire and Rescue Vehicle Personal Property Tax Rate   | \$1.78 |
| Qualifying Disabled Veterans Vehicle Personal Property Tax Rate | \$1.78 |
| Machinery and Tools Tax Rate                                    | \$3.57 |
| Aircraft Personal Property Tax Rate                             | \$0.50 |
| Merchants' Capital Tax Rate                                     | \$1.90 |
| Mobile Home Tax Rate  | \$0.81 |
| Generating Equipment Tax Rate                                   | \$0.81 |

  

| <b>Tax Rate per Residential Lot in Service District</b> |          |
|---|----------|
| Hanover County Recycling Service District Tax Rate      | \$19.50  |
| Atlee Manor Sewer Service District Tax Rate             | \$780.00 |

|                     |       |
|---------------------|-------|
|                     | Vote: |
| Wayne T. Hazzard    | Aye   |
| Aubrey M. Stanley   | Aye   |
| Sean M. Davis       | Aye   |
| Angela Kelly-Wiecek | Aye   |
| W. Canova Peterson  | Aye   |
| G. E. "Ed" Via, III | Aye   |
| Elton J. Wade, Sr.  | Aye   |

### 4. Five-Year Capital Improvements Program

On motion of Mr. Hazzard, seconded by Mr. Stanley, the Board of Supervisors voted to to adopt, by resolution, the County Administrator's Proposed Five-Year Capital Improvements Program for FY16 – FY20 as presented on February 25, 2015.

|                     |       |
|---------------------|-------|
|                     | Vote: |
| Wayne T. Hazzard    | Aye   |
| Aubrey M. Stanley   | Aye   |
| Sean M. Davis       | Aye   |
| Angela Kelly-Wiecek | Aye   |
| W. Canova Peterson  | Aye   |
| G. E. "Ed" Via, III | Aye   |
| Elton J. Wade, Sr.  | Aye   |

**5. Five-Year General Fund Financial Plan**

On motion of Mr. Hazzard, seconded by Mr. Stanley, the Board of Supervisors voted to adopt, by resolution, the County Administrator's Proposed Five-Year General Fund Financial Plan for FY16 – FY20 as presented on February 25, 2015, and any amendments presented on March 25, 2015.

|                     |       |
|---------------------|-------|
|                     | Vote: |
| Wayne T. Hazzard    | Aye   |
| Aubrey M. Stanley   | Aye   |
| Sean M. Davis       | Aye   |
| Angela Kelly-Wiecek | Aye   |
| W. Canova Peterson  | Aye   |
| G. E. "Ed" Via, III | Aye   |
| Elton J. Wade, Sr.  | Aye   |

**6. FY16 BUDGET RELATED ORDINANCES, RESOLUTIONS & POLICIES**

On motion of Mr. Hazzard, seconded by Mr. Stanley, the Board of Supervisors voted to adopt Ordinance 15-03 – Amending the Zoning and Subdivision Schedule of Fees.

|                     |       |
|---------------------|-------|
|                     | Vote: |
| Wayne T. Hazzard    | Aye   |
| Aubrey M. Stanley   | Aye   |
| Sean M. Davis       | Aye   |
| Angela Kelly-Wiecek | Aye   |
| W. Canova Peterson  | Aye   |
| G. E. "Ed" Via, III | Aye   |
| Elton J. Wade, Sr.  | Aye   |

On motion of Mr. Hazzard, seconded by Mr. Stanley, the Board of Supervisors voted to adopt Ordinance 15-04 – Increasing User Fees for Water Consumption and Sewer Consumption and Various Other Changes.

|                     |       |
|---------------------|-------|
|                     | Vote: |
| Wayne T. Hazzard    | Aye   |
| Aubrey M. Stanley   | Aye   |
| Sean M. Davis       | Aye   |
| Angela Kelly-Wiecek | Aye   |
| W. Canova Peterson  | Aye   |
| G. E. "Ed" Via, III | Aye   |
| Elton J. Wade, Sr.  | Aye   |

On motion of Mr. Hazzard, seconded by Mr. Stanley, the Board of Supervisors voted to adopt, by resolution, the annual compensation for members of the Board of Supervisors.

|                     |       |
|---------------------|-------|
|                     | Vote: |
| Wayne T. Hazzard    | Aye   |
| Aubrey M. Stanley   | Aye   |
| Sean M. Davis       | No    |
| Angela Kelly-Wiecek | Aye   |
| W. Canova Peterson  | Aye   |
| G. E. "Ed" Via, III | Aye   |
| Elton J. Wade, Sr.  | Aye   |

On motion of Mr. Hazzard, seconded by Mr. Stanley, the Board of Supervisors voted to adopt the Human Resources Policy Updates as presented.

|                     |       |
|---------------------|-------|
|                     | Vote: |
| Wayne T. Hazzard    | Aye   |
| Aubrey M. Stanley   | Aye   |
| Sean M. Davis       | Aye   |
| Angela Kelly-Wiecek | Aye   |
| W. Canova Peterson  | Aye   |
| G. E. "Ed" Via, III | Aye   |
| Elton J. Wade, Sr.  | Aye   |

## **VII. Announcements**

Mrs. Kelly-Wiecek announced that she is pleased that the community and County are on a road to economic recovery. She assured all that the budget is a result of a collaborative process, with the Board and County Administrator's office working with staff and departments. She thanked staff and the citizens.

Mr. Harris expressed his appreciation for the many hours of work done by the budget staff in developing the budget and working with the various departments.

Mr. Hazzard also expressed his appreciation to the budget staff and departments for the hard work done.

**VIII. Adjournment**

At 2:13 p.m. the Chairman adjourned the meeting to April 22, 2015 – Hanover County Administration Building – 6:00 p.m.