



# IV.-C.

Agenda Item

## County of Hanover

**Board Meeting: May 27, 2015**

**Subject:** Budget Supplement and Authorization of Law Enforcement Facilities Renovation (\$110,000) and Capital Transfer (\$190,000) – Asset Forfeiture Funds – Sheriff’s Office

**Summary of Agenda Item:** The Hanover County Sheriff’s Office has received funding through the Federal Asset Forfeiture Sharing Program.

This project is to continue the renovation of the second floor of the Vaughan-Bradley Building where Emergency Communications was formerly housed. These funds will be used to renovate and remodel office space, purchase office furnishings and office equipment necessary for law enforcement operations. These funds will also draw down the remaining Attorney General Asset Forfeiture funds to supplement our vehicle purchases.

The Sheriff’s Office is requesting approval to spend \$110,000 in current year forfeiture funds to continue our Law Enforcement Facilities Renovation project.

If this request is approved, the Sheriff’s Office will have \$137,682.32 remaining in Federal Forfeiture Funds. These funds cannot be appropriated in anticipation of future collections per the following state and federal regulations: US DOJ Forfeiture Guide, Section X. *Uses of Equitable Shared Property*, A.4.b; VA DCJS Forfeited Asset Sharing Manual, Appendix H *Uses of Equitable Shared Money*; and, VA Sheriff’s Accounting Manual, Chapter 8 Forfeited Property – Best Accounting Practices. This request meets the requirements for the use of forfeiture funds.

Additionally, the FY15 appropriation for this renovation project in the current Capital Improvements Program Fund is funded by General Fund assignment. The appropriation request for \$190,000 is an accounting entry to recognize the funding in the General Fund as a pass-through to the Capital Improvements Program. There is no change in the amount or the scope of the project.

The Finance & Management Services Department concurs with this request.

**County Administrator’s Recommended Board Motion:** Motion to approve the budget supplement and facilities renovations with Asset Forfeiture Funds in the amount of \$110,000 and the Capital Transfer of \$190,000.

**COUNTY OF HANOVER, VIRGINIA**  
**Budget Supplement Detail**

Department: Nondepartmental, Sheriff CIP

**General Fund**

Expenditures:

Additions to Expenditures

Non-Departmental

Transfer to Capital Project Fund 297,891

Sheriff's Office

Capital

2,109

Total additions to expenditures

\$ 300,000

Revenues:

Additions to Revenues

Prior Year's Balance - Federal Asset Forfeiture

300,000

Total additions to revenues

\$ 300,000

Net Change to fund

\$ 300,000

**County Improvements Fund**

Expenditures:

Additions to Expenditures

Vaughan-Bradley Building Renovation Project

Furniture

30,000

Renovation

77,891

Total additions to expenditures

\$ 107,891

Revenues:

Additions to Revenues

Transfers from General Fund

107,891

Total additions to revenues

\$ 107,891

Net Change to fund

\$ 107,891

**Total Change net of Interfund Transfers**

**\$ 110,000**